

Directors Report – Thursday January 19, 2023

December Highlights

- Staff helped over 20 high school seniors with their college essays to MIT, Harvard and others. This process went from brainstorming to final product, in December. Good luck to all.
- YA Librarian Hannah Lee went viral on TikTok for explaining what Play-by-Post D&D is, with **19.2K views** on a single video. The account now amasses 2K views per video. Great work Hannah.
- Practice Your English conversation circles has expanded! Due to increased demand/interest, we have effectively doubled our English conversation circle offerings: registration opened in December 2022 for two online/Zoom AM sessions and 1 evening in person evening offering. These will be followed up with a fourth conversation circle in person on Wednesday afternoons beginning in February. Deep thanks to the volunteers who offer up their time and expertise to help Belmont's English language learners.
- The library has partnered with Belmont Light to great success recently: we hosted Chaya Milchtein of Mechanic Shop Femme for her "So You Want To Buy An Electric Car?" workshop that was enhanced by Belmont Light's staff knowledge and reporting on MA and Belmont-specific rebates on going electric. Similarly, we partnered with Aidan and Ben as well as BMC to provide a live broadcast & streaming presentation on Belmont Light rate increase & Winter Energy Saving Tips. We look forward to future collaboration on home electrification, induction cooking and more!
- In person December school vacation programs were a big hit. Seventy people came for Wildlife Encounters, a new to us animal program, and forty-five came to Bethany's drop in Crafter noon, bringing a total of 115 program participants in one week.
- Programs for school aged kids continue to be a hit with 40 coming for our Saturday Pokemon Trading Day and 30 coming for our Glow in the Dark Crafter noon. Along with 228 attending our storytimes and other morning programs, (with tickets no longer required!) has brought us our best December program attendance in three years.
- Circulation (led by Acting Supervisor Gráinne Griffin) managed a very busy month while being fairly understaffed. Staff picked up extra shifts even during the busy holiday season to make it work. Thanks to the Department and the other Departments who lent a hand.
- Belmont patrons once again showed off the wide range of their interests, showing up for collaborative virtual programs on topics as varied as the history of Nutcrackers, the Cocoanut Grove Nightclub fire, the state of the war in Ukraine, digital privacy re: pregnancy and reproductive rights, and where to find the best bike rides.
- The Library Team honors Mary Hall who passed away on 12/30/22. Mary worked at the Library for 50+ years and was a loyal friend and supporter for many years since her retirement. Her contributions to the Library are beyond measure. She will be greatly missed.

Current Fiscal Year Data Comparison

Key Performance Indicators

	Last Year												
	Current month	Month comparison	Nov 2022	Oct 2022	Sep 2022	Aug 2022	Jul 2022	Jun 2022	May 2022	Apr 2022	Mar 2022	Feb 2022	Jan 2022
Circulation - Total	47,836	50,993	50,381	51,595	52,762	55,205	52,167	50,209	51,028	52,643	56,384	50,194	53,944
Circulation - Adult (books/magazines)	9,317	9,706	8,914	9,061	9,281	9,705	8,884	9,077	9,333	9,234	9,848	9,036	10,169
Circulation - YA print (books/magazines)	1,501	1,657	1,431	1,645	1,750	2,231	2,103	1,867	1,422	1,591	1,780	1,559	1,553
Circulation - Children's print (books/magazines)	17,324	19,182	19,335	19,522	19,114	21,690	21,188	19,034	19,577	19,705	22,619	18,567	19,261
Circulation - Adult Audio Visual	5,724	6,556	5,079	5,141	5,018	5,640	5,158	5,328	5,130	5,185	5,788	5,229	6,503
Circulation - YA Audio Visual	27	32	32	55	42	36	24	22	34	27	25	30	28
Circulation - Children's Audio Visual	1,272	1,176	1,039	1,222	1,143	1,433	1,323	1,207	1,002	1,288	1,255	981	970
Circulation - downloads & streams (eBooks/eAudiobooks/eMaterials)	12,626	12,627	14,499	14,906	16,359	14,409	13,442	13,615	14,481	15,578	15,032	14,748	15,407
Reference Questions	1,598	2,471	2,190	1,925	2,073	3,014	2,651	2,299	2,362	2,140	2,506	2,292	2,125
Programs Offered (total)	91	48	88	111	106	97	130	95	82	67	69	56	50
Adult Programs	26	14	24	42	32	16	17	29	25	25	27	27	24
YA Programs	39	20	32	36	43	54	74	41	29	25	18	13	10
Children's Programs	26	14	32	33	31	27	39	25	28	17	24	16	16
Programs Attendance (total)	1,374	1,985	1,139	1,747	1,241	1,099	1,388	1,163	929	783	829	651	698
Adult Programs Attendance	156	212	233	595	269	87	89	203	200	256	275	252	260
YA Programs Attendance	750	1,622	490	742	533	593	504	458	344	350	294	215	191
Children's Programs Attendance	468	151	416	410	439	419	795	502	385	177	260	184	247
Meeting Room Use	17	0	11	5	8	3	3	6	11	10	6	4	0
Museum Pass Use	129	106	124	122	107	248	205	150	111	141	113	115	69
Use of Library Computers	518	573	558	671	664	777	632	594	618	594	584	462	571
Materials added	527	681	894	1,233	1,173	735	845	1,271	918	654	1,521	838	1,081
Materials Withdrawn	1,191	917	1,536	787	1,012	752	1,423	412	659	1,376	1,124	1,422	1,729



Current Fiscal Year Data Comparison

Key Performance Indicators

	FY2022	FY2021	FY2020	FY2019	FY2018
	Total Annual	Total Annual	Total Annual	Total Annual	Total Annual
Total Collection Use	676,640	470,953			
Circulation - Total	624,743	423,170	521,511	599,254	548,782
Circulation - Adult (books/magazines)	114,801	76,293	90,357	120,223	118,589
Circulation - YA print (books/magazines)	21,171	12,278	18,146	21,572	23,095
Circulation - Children's print (books/magazines)	245,180	135,871	181,257	219,135	225,480
Circulation - Adult Audio Visual	66,908	37,413	70,226	90,878	102,538
Circulation - YA Audio Visual	411	466	344	612	733
Circulation - Children's Audio Visual	13,801	5,820	18,231	23,354	28,360
Circulation - downloads (eBooks/eAudiobooks)	161,944	154,907	141,039	116,660	46,351
Reference Questions	27,601	10,265	14,136	29,754	39,004
Programs Offered (total)	838	481	642	772	681
Adult Programs	264	203	224	278	246
YA Programs	316	113	84	115	107
Children's Programs	258	165	334	379	328
Programs Attendance (total)	12,095	7,834	14,147	18,084	17,700
Adult Programs Attendance	3,250	4,681	2,554	3,353	3,721
YA Programs Attendance	4,739	744	616	1,052	1,181
Children's Programs Attendance	4,106	2,409	10,977	13,679	12,798
Meeting Room Use	37	0	697	941	878
Museum Pass Use	1,255	377	1,562	2,531	2,477
Use of Library Computers	6,392	1,384	16,028	18,418	20,473
Materials added	11,346	10,316			
Materials Withdrawn	11,103	5,678			

Patron Traffic

Month

Dec 1 - Dec 31

Date	Children's	Front Door	Assembly	Daily Total
Thursday, December 01, 2022	232	184	62	478
Friday, December 02, 2022	158	136	30	324
Saturday, December 03, 2022	241	143	31	415
Sunday, December 04, 2022	152	98	22	272
Monday, December 05, 2022	185	173	43	401
Tuesday, December 06, 2022	189	169	49	238
Wednesday, December 07, 2022	249	171	74	323
Thursday, December 08, 2022	151	178	41	192
Friday, December 09, 2022	164	144	46	210
Saturday, December 10, 2022	253	160	33	286
Sunday, December 11, 2022	123	83	12	135
Monday, December 12, 2022	191	144	51	386
Tuesday, December 13, 2022	179	153	68	400
Wednesday, December 14, 2022	235	185	73	493
Thursday, December 15, 2022	138	173	51	362
Friday, December 16, 2022	150	84	33	267
Saturday, December 17, 2022	310	194	70	574
Sunday, December 18, 2022	77	79	16	172
Monday, December 19, 2022	204	200	52	456
Tuesday, December 20, 2022	216	222	39	477
Wednesday, December 21, 2022	249	230	54	533
Thursday, December 22, 2022	210	187	46	443
Friday, December 23, 2022	165	128	47	340
Saturday, December 24, 2022	92	59	9	160
Sunday, December 25, 2022	0	0	0	0
Monday, December 26, 2022	0	1	1	2
Tuesday, December 27, 2022	221	211	32	464
Wednesday, December 28, 2022	291	169	64	524
Thursday, December 29, 2022	189	189	63	441
Friday, December 30, 2022	197	205	33	435
Saturday, December 31, 2022	158	129	29	316
Monthly Totals	5569	3214	1274	10519

BELMONT PUBLIC LIBRARY EXPENDITURES									
JANUARY 2023								13-Jan-23	
								2:46 PM	
	ORIG./ADJ.		ADJUSTED	SPENT	SPENT		PROJECTED	%	
	APPROPRPTS.	TRANSFER	BUDGET	JAN	JULY - JAN	BALANCE	7 MONTHS	EXP	
LIBRARY ADMINISTRATION									
16111									
511000	SALARIES, FULL TIME	190,981.00	190,981.00	11,392.62	106,696.73	84,284.27	111,405.58	55.9%	
514800	LONGEVITY	925.00	925.00	0.00	925.00	0.00	539.58	100.0%	
16112									
524500	MAINTENANCE OFFICE EQUIP	5,750.00	5,750.00	0.00	1,781.51	3,968.49	3,354.17	31.0%	
530001	MEDICAL REPORTS & BILLS	1,640.00	1,640.00	0.00	847.00	793.00	956.67	51.6%	
531700	EMPLOYEE TRAINING	1,570.00	1,570.00	0.00	1,570.00	0.00	915.83	100.0%	
531900	ADVERTISING & PUBLIC RELA	500.00	500.00	0.00	0.00	500.00	291.67	0.0%	
534500	POSTAGE	1,500.00	1,500.00	0.00	940.38	559.62	875.00	62.7%	
534700	PRINTING	1,475.00	1,475.00	0.00	159.50	1,315.50	860.42	10.8%	
542100	OFFICE SUPPLIES	975.00	975.00	68.27	330.12	644.88	568.75	33.9%	
571000	IN-STATE TRAVEL	400.00	400.00	0.00	392.42	7.58	233.33	98.1%	
573000	DUES & MEMBERSHIP	800.00	800.00	0.00	0.00	800.00	466.67	0.0%	
	TOTAL LIBRARY ADMIN	206,516.00	0.00	206,516.00	11,460.89	113,642.66	92,873.34	120,467.67	55.0%
LIBRARY PLANT OPERATIONS									
16141									
511000	SALARIES, FULL TIME	59,468.00	59,468.00	14,444.20	42,397.15	17,070.85	34,689.67	71.3%	
511100	SALARIES, PART TIME	12,113.00	12,113.00	1,049.89	5,776.45	6,336.55	7,065.92	47.7%	
513000	OVERTIME	10,559.00	10,559.00	481.48	5,269.85	5,289.15	6,159.42	49.9%	
514100	SPECIALTY PAY/STIPEND	260.00	260.00	10.00	136.00	124.00	151.67	52.3%	
514800	LONGEVITY	1,100.00	1,100.00	0.00	1,100.00	0.00	641.67	100.0%	
519900	UNIFORM	820.00	820.00	0.00	820.00	0.00	478.33	100.0%	
16142									
522800	GAS	17,000.00	17,000.00	2,875.44	5,797.44	11,202.56	9,916.67	34.1%	
522900	ELECTRICITY	44,539.51	44,539.51	2,830.61	21,664.76	22,874.75	25,981.38	48.6%	
523100	WATER	8,125.30	8,125.30	0.00	1,376.77	6,748.53	4,739.76	16.9%	
523400	ENERGY CONSERVATION	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
524300	MAINTENANCE BUILDING	173,956.42	173,956.42	1,219.00	65,936.98	108,019.44	101,474.58	37.9%	
524306	R&M HVAC CONTRACT SERVIC	18,000.00	18,000.00	0.00	4,442.30	13,557.70	10,500.00	24.7%	
545000	CUSTODIAL SUPPLIES	7,000.00	7,000.00	1,375.80	2,321.44	4,678.56	4,083.33	33.2%	
548900	GASOLINE	150.00	150.00	0.00	20.00	130.00	87.50	13.3%	
	TOTAL LIBRARY PLANT OPER	353,091.23	0.00	353,091.23	24,286.42	157,059.14	196,032.09	205,969.88	44.5%

		ORIG./ADJ. APPROPRRTNS.	TRANSFER	ADJUSTED BUDGET	SPENT JAN	SPENT JULY - JAN	BALANCE	PROJECTED 7 MONTHS	% EXP
	LIBRARY PUBLIC SERVICE								
16121									
511000	WAGES, FULL TIME	803,642.00		803,642.00	47,338.00	419,622.19	384,019.81	468,791.17	52.2%
511100	WAGES, PART TIME	306,110.00		306,110.00	11,529.55	112,445.55	193,664.45	178,564.17	36.7%
513000	OVERTIME	10,000.00		10,000.00	370.12	4,323.28	5,676.72	5,833.33	43.2%
514105	EYEGLOSS REIMBURSEMENT	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
514800	LONGEVITY	5,922.00		5,922.00	0.00	4,846.43	1,075.57	3,454.50	81.8%
16122									
530000	PROFESSIONAL SERVICES	3,000.00		3,000.00	343.50	2,515.18	484.82	1,750.00	83.8%
534100	TELEPHONE	6,742.25		6,742.25	341.89	2,410.22	4,332.03	3,932.98	35.7%
552900	BOOKS/PER/FILM/CD/REC	352,572.32		352,572.32	15,428.76	227,870.67	124,701.65	205,667.19	64.6%
573000	DUES	1,020.00		1,020.00	0.00	120.00	900.00	595.00	11.8%
585250	SOFTWARE	4,850.00		4,850.00	0.00	4,298.14	551.86	2,829.17	88.6%
	TOTAL LIB PUBLIC SERV	1,493,858.57	0.00	1,493,858.57	75,351.82	775,683.52	718,175.05	871,417.50	51.9%
	LIBRARY TECHNICAL SERVICES								
16131									
511000	SALARIES, FULL TIME	244,332.00		244,332.00	14,389.65	132,128.48	112,203.52	142,527.00	54.1%
511100	SALARIES, PART TIME	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
514800	LONGEVITY	2,175.00		2,175.00	0.00	1,550.00	625.00	1,268.75	71.3%
16132									
530600	COMPUTER SERVICE	84,769.00		84,769.00	2,106.12	69,240.08	15,528.92	49,448.58	81.7%
542200	PROCESSING SUPPLIES	11,740.00		11,740.00	376.83	4,262.43	7,477.57	6,848.33	36.3%
573000	DUES	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
	TOTAL LIBRARY TECHNICAL S	343,016.00	0.00	343,016.00	16,872.60	207,180.99	135,835.01	200,092.67	60.40%
	LIBRARY CAPITAL								
16133									
587100	CAPITAL COMPUTER	26,500.00		26,500.00	501.00	11,801.84	14,698.16	15,458.33	44.5%
	TOTAL LIBRARY DEPT.	2,422,981.80	0.00	2,422,981.80	128,472.73	1,265,368.15	1,157,613.65	1,413,406.05	52.22%

RECAP OF LIBRARY FUNDS FOR FISCAL YEAR 2022

LIBRARY TRUST FUNDS	OPENING BALANCE 7/1/2021	DONATIONS OR TRANSFERS IN	INCOME	EXPENDITURES OR TRANSFERS OUT	ENDING BALANCE 6/30/2022
Blanche Howe Jenney	\$ 18,116.45	0.00	1,204.53	-296.86	19,024.12
Esther Burdick	\$ 13,190.71	0.00	167.75	-214.70	13,143.76
Jane Gray Children's Educ Fund	\$ 617,413.04	0.00	7,850.84	-10,048.43	615,215.45
Katharine W Atkins	\$ 23,420.98	0.00	297.83	-381.21	23,337.60
Library Capital Building Fund	\$ 33,017.41	3,094.00	430.57	0.00	36,541.98
Library Gift Fund	\$ 208,765.77	\$0.00	\$2,679.21	\$0.00	211,444.98
Margaret Wrisley	\$ 20,261.74	0.00	257.67	-329.78	20,189.63
MAY PHILIP BEQUEST	\$ 180,308.03	45,600.00	2,414.32	0.00	228,322.35
Michael E Deluty	\$ 16,561.22	0.00	210.61	-269.56	16,502.27
Dustan Library Bequest	\$ 394,488.80	0.00	5,062.76	0.00	399,551.56
Lenk Library Bequest	\$ 63,831.05	0.00	819.20	0.00	64,650.25
Jane Gray EXPENDITURE FUND 72	\$ 13,312.96	10,048.43		-5,437.00	17,924.39
SPECIAL FUND EXPENDITURE FUND 72	\$ 15,448.30	1,492.11			16,940.41
TOTAL	\$1,618,136.46	\$60,234.54	\$21,395.29	-\$16,977.54	\$1,682,788.75

LIBRARY GIFT ACCOUNTS

Library Building Project 2020	\$ 2,524.42	55,800.00			58,324.42
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FY 2022 TRUSTEE FUNDS ACTIVITY			-		+	=		+	=
		OPENING	WITHDRAWAL	ACTUAL				FY22 INCOME	ENDING
SPECIAL FUNDS	Notes	BALANCE	OF 80% FY21	EXPENDITURE	DEPOSITS	TOTAL		CARRY TO	BALANCE
		7/1/2021	INCOME	FY22	FY22			FY2023	6/30/2022
Michael E Deluty Fund	Holistic - Medical	\$ 16,561.22	\$ 269.56		\$ -	\$ 16,291.66		\$ 210.61	\$ 16,502.27
Katharine W Atkins Fund	Special Books	23,420.98	381.21		-	23,039.77		297.83	23,337.60
Margaret Wrisley Fund	Special Books	20,261.74	329.78		-	19,931.96		257.67	20,189.63
Esther Burdick Fund	Horticulture	13,190.71	214.70		-	12,976.01		167.75	13,143.76
Blanche Howe Jenney Fund	Special Books	18,116.45	296.86		-	17,819.59		1,204.53	19,024.12
<i>Special Fund "72" expenditure</i>	<i>Cash Fund</i>	<i>15,448.30</i>			<i>1,492.11</i>	<i>16,940.41</i>			<i>16,940.41</i>
Jane Dustan Children's Ed Fund	Children's	617,413.04	10,048.43		-	607,364.61		7,850.84	615,215.45
<i>Jane Dustan Children's Expense</i>	<i>Cash Fund</i>	<i>13,312.96</i>		<i>5,437.00</i>	<i>10,048.43</i>				<i>17,924.39</i>
<i>Jane Dustan Bequest</i>	<i>Building</i>	<i>394,488.80</i>			-	<i>394,488.80</i>		<i>5,062.76</i>	<i>399,551.56</i>
<i>Capital Building Fund</i>	<i>Building</i>	<i>33,017.41</i>			<i>3,094.00</i>	<i>36,111.41</i>		<i>430.57</i>	<i>36,541.98</i>
<i>Richard & Audrey Lenk Bequest</i>		<i>63,831.05</i>				<i>63,831.05</i>		<i>819.20</i>	<i>64,650.25</i>
<i>Philip May Bequest</i>		<i>180,308.03</i>			<i>45,600.00</i>	<i>225,908.03</i>		<i>2,414.32</i>	<i>228,322.35</i>
TOTAL SPECIAL FUNDS		\$ 1,409,370.69	\$ 11,540.54	\$ 5,437.00	\$ 60,234.54	\$ 1,434,703.30		\$ 18,716.08	\$ 1,471,343.77
		OPENING	WITHDRAWAL	ACTUAL	DEPOSITS		PERCENT	FY22 INCOME	ENDING
LIBRARY GIFT FUNDS	Notes	BALANCE	OF 80% FY21	EXPENDITURE	FY22	TOTAL	OF TOTAL	CARRY TO	BALANCE
		7/1/2021	INCOME	FY22				FY2023	6/30/2022
Frances Apt	Children's	\$ 10,820.14			\$ -	\$ 10,820.14	5.18%	\$ 138.86	\$ 10,959.00
Alice B. Curtis Bequest	Non-fiction	6,157.23			-	6,157.23	2.95%	79.02	\$ 6,236.25
Clafin Fund	History	23,497.74			-	23,497.74	11.26%	301.56	\$ 23,799.30
Dr. Small Bequest	Non-fiction	6,451.80			-	6,451.80	3.09%	82.80	\$ 6,534.60
Lucy Luard Bequest	Art/crafts	3,161.24			-	3,161.24	1.51%	40.57	\$ 3,201.81
Rachel Atkins Bequest	Art/crafts	15,637.39			-	15,637.39	7.49%	200.68	\$ 15,838.08
Kaplan Fund	Unrestricted	6,812.57			-	6,812.57	3.26%	87.43	\$ 6,900.00
Dressler Fund	Biography	16,703.99			-	16,703.99	8.00%	214.37	\$ 16,918.36
Van Norden Fund	Music	9,199.10			-	9,199.10	4.41%	118.06	\$ 9,317.15
Regina O'Brien	Irish studies	2,494.85			-	2,494.85	1.20%	32.02	\$ 2,526.87
Edith Mintz Fund	Classical literature	1,491.15			-	1,491.15	0.71%	19.14	\$ 1,510.29
Richard Lenk	General	18,425.51			-	18,425.51	8.83%	236.47	\$ 18,661.98
Belmont Village Hill	Unrestricted	5,425.11			-	5,425.11	2.60%	69.62	\$ 5,494.74
Dr. Samuelson		2,895.35			-	2,895.35	1.39%	37.16	\$ 2,932.51
Mildred A. Manfredi-King		1,280.33			-	1,280.33	0.61%	16.43	\$ 1,296.76
Mary Claire Phelan	Staff Development	2,174.08			-	2,174.08	1.04%	27.90	\$ 2,201.98
Misc. Dedicated Fund		41,675.17			-	41,675.17	19.96%	534.84	\$ 42,210.01
Misc. Unrestricted Fund		\$ 34,463.01			-	\$ 34,463.01	16.51%	\$ 442.28	\$ 34,905.30
TOTAL LIBRARY GIFT FUNDS		\$ 208,765.77		\$ -	\$ -	\$ 208,765.77	100.00%	\$ 2,679.21	\$ 211,444.98
TOTAL FUNDS		\$ 1,618,136.46	\$ 11,540.54	\$ 5,437.00	\$ 60,234.54	\$ 1,666,830.46		\$ 21,395.29	\$ 1,682,788.75
		Opening Bal	Philip May	Expenditures	New Gifts				Ending Bal
		7/1/2021	reallocated	FY22	FY22				6/30/2022
Small Gifts		\$ 74,060.70	45,600.00	\$ 692.02	\$ 3,700.00				\$ 31,468.68

FY 2023 TRUSTEE FUNDS TO SPEND		A	B	C	D		
		OPENING	INCOME	WITHDRAWAL			ENDING
SPECIAL FUNDS	Notes	BALANCE	EARNED	OF 80%	TOTAL		BALANCE
		7/1/2022	FY22	IN FY23			6/30/2023
Michael E Deluty Fund	Holistic - Medical	\$ 16,502.27	\$ 210.61	\$ 168.49	\$ 16,333.78		\$ 16,333.78
Katharine W Atkins Fund	Special Books	23,337.60	297.83	238.26	23,099.34		23,099.34
Margaret Wrisley Fund	Special Books	20,189.63	257.67	206.14	19,983.49		19,983.49
Esther Burdick Fund	Horticulture	13,143.76	167.75	134.20	13,009.56		13,009.56
Blanche Howe Jenney Fund	Special Books	19,024.12	1,204.53	963.62	18,060.50		18,060.50
Special Fund "72" Expenditure	Cash Fund	16,940.41			16,940.41		16,940.41
Jane Dustan Children's Ed Fund	Children's	615,215.45	7,850.84	6,280.67	608,934.78		608,934.78
Jane Dustan Children's Expense	Cash Fund	17,924.39			17,924.39		17,924.39
Jane Dustan Bequest	Building	399,551.56	5,062.76		399,551.56		399,551.56
Capital Building Fund	Building	36,541.98	430.57		36,541.98		36,541.98
Richard & Audrey Lenk Bequest		64,650.25	819.20		64,650.25		64,650.25
Philip May Bequest		228,322.35	2,414.32		228,322.35		228,322.35
TOTAL SPECIAL FUNDS		\$ 1,471,343.77	\$ 18,716.08	\$ 7,991.38	\$ 1,463,352.39		\$ 1,463,352.39
LIBRARY GIFT FUNDS		OPENING	INCOME	WITHDRAWAL			ENDING
		BALANCE	EARNED	OF 80%	TOTAL	PERCENT	BALANCE
		7/1/2022	FY22	IN FY23			6/30/2023
Frances Apt	Children's	\$ 10,959.00	\$ 138.86	\$ 111.09	\$ 10,847.91	5.18%	\$ 10,847.91
Alice B. Curtis Bequest	Non-fiction	6,236.25	79.02	63.22	6,173.03	2.95%	6,173.03
Claflin Fund	History	23,799.30	301.56	241.25	23,558.06	11.26%	23,558.06
Dr. Small Bequest	Non-fiction	6,534.60	82.80	66.24	6,468.36	3.09%	6,468.36
Lucy Luard Bequest	Art/crafts	3,201.81	40.57	32.46	3,169.35	1.51%	3,169.35
Rachel Atkins Bequest	Art/crafts	15,838.08	200.68	160.55	15,677.53	7.49%	15,677.53
Kaplan Fund	Unrestricted	6,900.00	87.43	69.94	6,830.05	3.26%	6,830.05
Dressler Fund	Biography	16,918.36	214.37	171.50	16,746.87	8.00%	16,746.87
Van Norden Fund	Music	9,317.15	118.06	94.45	9,222.71	4.41%	9,222.71
Regina O'Brien	Irish studies	2,526.87	32.02	25.61	2,501.26	1.20%	2,501.26
Edith Mintz Fund	Classical literature	1,510.29	19.14	15.31	1,494.98	0.71%	1,494.98
Richard Lenk	General	18,661.98	236.47	189.17	18,472.80	8.83%	18,472.80
Belmont Village Hill	Unrestricted	5,494.74	69.62	55.70	5,439.04	2.60%	5,439.04
Dr. Samuelson		2,932.51	37.16	29.73	2,902.79	1.39%	2,902.79
Mildred A. Manfredi-King		1,296.76	16.43	13.14	1,283.62	0.61%	1,283.62
Mary Claire Phelan	Staff Development	2,201.98	27.90	22.32	2,179.66	1.04%	2,179.66
Misc. Dedicated Fund		42,210.01	534.84	427.87	41,782.14	19.96%	41,782.14
Misc.-Unrestricted Fund		\$ 34,905.30	\$ 442.28	\$ 353.83	\$ 34,551.47	16.51%	\$ 34,551.47
TOTAL LIBRARY GIFT FUNDS		\$ 211,444.98	\$ 2,679.21	\$ 2,143.37	\$ 209,301.61	100.00%	\$ 209,301.61
TOTAL FUNDS		\$ 1,682,788.75	\$ 21,395.29	\$ 10,134.75	\$ 1,672,654.00		\$ 1,672,654.00

Friends of the Belmont Public Library

October 1 thru December 31, 2022 Spending Report

To: Peter Struzziero, Director, Belmont Public Library
From: Anne Lougée & Cyndi Reitmeyer, Co-Treasurers, Friends of the Belmont Public Library
Date: January 16, 2023
Re: October 1 through December 31, 2022 FOBPL Spending Report

FOBPL

The majority of the FOBPL expenses for the October 2022 thru December 2022 period went towards library programs and to a lesser extent the FOBPL membership and administrative expenses.

FOBPL Organization-Related Expenses of Note (October thru December 2022)

- Website fees
- Monthly QuickBooks subscription fee
- Membership expenses
- FOBPL 50th Anniversary events

FOBPL Membership & Other Income – FISCAL Year to Date (September – December 2022)

Please note that percentages look high because the budget was based on conservative donation and dealer sale revenues over the previous year.

Income	% Of Budget
Donations under \$199	62%
Donations over \$200	63%
Everyday Book Sales	23%
Dealer Sales	50%
Annual Book Sales	59%

FOBPL Payments of Belmont Public Library Expenses (October - December 2022)

Expense	October – December 2022
Museum Memberships	\$2,760
Library Programs - Adult	\$5,398
Library Programs – Young Adult	\$1,230
Library Programs – Children	\$749
Library Programs – One Book One Belmont	\$5,160
Library Programs – Books & Bites	\$150
Library Staff Meetings/Development	\$2,971
Total Library Expenses October – December, 2022	\$18,418

FOBPL Paid Library Expenses of Note (October – December 2022)

- Tai Chi
- Adult and young adult crafting projects
- Summer reading program supplies and ice cream event
- One Book One Belmont – **Bookbinding workshop**
- One Book One Belmont – **Live concert with Peter Bloom: Celebrating Poets of the Great American Songbook**

- One Book One Belmont – Kwan Kew Lai: **Kwan Kew Lai and The Girl Who Taught Herself to Fly**
- One Book One Belmont – **Private Tour of Boston Athenaeum**
- Charles Ray Smith: **Intro to Programming Using Python (7-week course)**
- Virtual event with Newton Free Library: **Water Protection Rights and Spirituality**
- Brophy Professional Genealogy & Heir Searching: **Dig into your Roots – Descendancy Research**
- Claudia Fox Tree: **Settler-Colonist Ties to Thanksgiving and Columbus: Taking Back the Narrative**
- Virtual event with the Tewksbury Public Library: **Nutcrackers – A Colorful History**
- Virtual event with the Tewksbury Public Library: **The Cocoanut Grove Nightclub Fire**
- Virtual event with the Tewksbury Public Library: **Best Bike Rides in New England**
- Mechanic Shop Femme: **So, you want to buy an electric car?** Virtual event with Belmont Light, Belmont Energy Committee, and Sustainable Belmont
- Anna Sobel: **Jewish Storytelling: Dreams and the Wind (includes puppetry)**

DESCRIPTION	EFF DATE	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
State Aid to Library Exp	10/27/2022	103.06	PETER STRUZZIERO	FBE Apple Run & Staff apprecia
State Aid to Library Exp	11/17/2022	182.37	PETER STRUZZIERO	Election Day pizza lunch
State Aid to Library Exp	12/15/2022	841.50	PETER STRUZZIERO	Mileage & Holiday Brunch
State Aid to Library Exp	12/22/2022	310.01	PETER STRUZZIERO	Staff Holiday Celebration