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DATE: March 21, 2022  
TIME: 9:59 AM  
BELMONT, MASSACHUSETTS

BELMONT PUBLIC LIBRARY

MEETING OF THE BOARD OF LIBRARY TRUSTEES

January 12, 2022

Chair Elaine Alligood called the meeting to order at 7:05p.m. The meeting was held as a teleconference meeting through Zoom technology as a result of the Covid-19 related order preventing gatherings. Also present were Trustees Kathleen Keohane, Mark Carthy, Gail Mann, Corinne McCue Olmsted, Mary Stearns and Director Peter Struzziero.

Chair Alligood adjourned the public meeting at 7:06 pm. Trustee Olmsted made a motion to move into Executive Session to discuss strategy with respect to collective bargaining and to discuss confidential information. The motion was seconded by Chair Alligood. The roll call vote to move into Executive Session was as follows: Chair Alligood: aye; Trustee Carthy: aye; Vice Chair Keohane: aye; Trustee Mann: aye; Trustee Olmsted: aye; and Trustee Stearns: aye.

Trustee Mann made a motion to move out of Executive Session at 7:55 pm. The motion was seconded by Vice Chair Keohane. The roll call vote to move out of Executive Session was as follows: Chair Alligood: aye; Trustee Carthy: aye; Vice Chair Keohane: aye; Trustee Mann: aye; Trustee Olmsted: aye; and Trustee Stearns: aye.

Chair Elaine Alligood called the regular meeting of the Board of Trustees to order at 7:56 p.m.

**Review of Minutes:**

Chair Alligood made a motion to accept the December 21, 2021 meeting minutes as amended, seconded by Trustee Carthy. The amended minutes were approved by a unanimous vote of the Trustees.

**Library Operations Update:**

The Library Director has postponed plans for limited offerings of in-person programs after conferring with town officials.

Circulation of library items is on pace to achieve ~600,000/per year at the current monthly rate.

**Policy Reviews and Votes:**

- Naming Rights Policy

The proposed Naming Rights Policy was distributed for review prior to the Trustees meeting. It states in part that decision making about naming rights at a specified dollar level revert to the Board of Trustees. Trustee Olmsted suggested a revision to the proposed policy under consideration. Trustee Mann made a motion to accept the naming rights policy as amended by Trustee Olmsted and Chair Alligood seconded this motion. The motion was passed unanimously.

Trustee Mann moved that the Trustees designate and appoint Vice Chair Keohane to serve as the Trustees' designee, effective immediately and up to and through December 31, 2022, to review and

approve all naming rights and recognition opportunities relating to gifts made or pledged to the new library building project with a value of less than \$250,000. Chair Alligood seconded this motion and the motion passed unanimously.

Vice Chair Keohane said the plan for the new library includes eight similar group collaboration rooms. To identify them, she proposed that the rooms be named after current and past Belmont schools.

Vice Chair Keohane reported that the Belmont Library Foundation is developing a gift intention pledge form which will state it is contingent on a successful debt exclusion vote on November 8, 2022. The Trustees will ask Town Counsel to review this form.

**Building Project Update:**

The Library Director has begun to look for possible local spaces to house library operations during the building phase and to estimate what operating costs would be in temporary spaces.

**Adjourn**

Vice Chair Keohane moved to adjourn the meeting and Chair Alligood seconded the motion. The meeting adjourned at 9:00 pm.

**Next Meeting:** February 17th at 7:00pm: Via Zoom

**Exhibits**

- Agenda – January 12, 2022
- Minutes-December 21, 2021
- Director’s Report, January 12, 2022
- December 2021 statistics
- Belmont Public Library Naming Rights Policy as Amended January 12, 2022