

Directors Report – October 24th 2019

Building and Grounds

- Air Conditioner replacement being targeted for a February 2020 install
- Review of spreadsheet

Monthly Successes

- Another successful Book Sale
- Diaper Drive and Habitat for Humanity visit highlighter a very busy month in Children's
- New Technology Librarian begins
- Letters go out to 5th grade and Kindergarten parents
- Refreshed Teen Area is open for business
- Murder Mystery program a big success, 45 attendees

General Update

- FY21 Budget submitted to Town Government. 1st round of budget review complete.
- Open Public Forum scheduled for November 12th
- Gratitude from the Struzziero family for all the cards, plants and well wishes after the passing of my father last month. The support will never be forgotten.
- Trustee Agendas to be redeveloped in the coming months
- Director and Trustee representatives attend school committee meeting, follow up with principles and Superintendent proved encouraging.

Current Fiscal Year Data Comparison

Key Performance Indicators

	Last Year												
	Current month	Month comparison	Aug 2019	Jul 2019	Jun 2019	May 2019	Apr 2019	Mar 2019	Feb 2019	Jan 2019	Dec 2018	Nov 2018	Oct 2018
Circulation - Total	51,049	44,123	54,942	56,736	53,701	51,937	51,999	54,694	48,446	52,558	46,821	40,976	49,518
Circulation - Adult (books/magazines)	9,642	9,078	10,283	10,747	9,829	10,278	10,180	10,734	9,430	10,620	9,713	9,079	9,771
Circulation - YA print (books/magazines)	1,886	1,641	2,545	2,854	2,521	1,600	1,355	1,729	1,442	1,515	1,504	1,408	1,547
Circulation - Children's print (books/magazines)	19,245	17,220	19,518	21,719	19,370	19,119	19,633	21,921	18,344	18,949	15,778	11,030	19,752
Circulation - Adult Audio Visual	6,800	6,951	7,581	7,795	5,886	8,012	7,947	6,486	7,621	8,817	8,803	7,436	7,061
Circulation - YA Audio Visual	35	41	52	64	69	39	48	48	44	47	68	43	35
Circulation - Children's Audio Visual	1,832	1,758	2,229	2,096	2,047	1,903	2,071	2,049	1,861	2,061	1,886	1,048	2,106
Circulation - downloads & streams (eBooks/eAudiobooks/eMaterials)	11,365	7,107	12,515	11,208	11,921	10,789	10,538	9,779	9,391	10,212	8,776	10,677	8,871
Reference Questions	1,471	2,616	2,126	2,163	1,830	1,854	1,895	2,022	2,056	2,218	2,109	2,955	2,980
Programs Offered (total)	58	51	59	64	59	82	71	81	61	77	55	60	71
Adult Programs	22	18	20	19	23	31	25	28	21	21	20	25	27
YA Programs	5	7	12	11	13	10	6	9	11	13	7	8	10
Children's Programs	31	26	27	34	23	41	40	44	29	43	28	27	34
Programs Attendance (total)	1,358	1,212	1,154	1,761	1,365	1,837	1,942	1,852	1,507	1,740	1,242	1,075	1,706
Adult Programs Attendance	218	156	250	125	295	396	379	359	273	198	158	285	492
YA Programs Attendance	43	58	120	88	135	101	41	69	121	108	55	52	92
Children's Programs Attendance	1,097	998	784	1,548	935	1,340	1,522	1,424	1,113	1,434	1,029	738	1,122
Meeting Room Use	75	63	70	73	75	101	92	100	75	97	72	69	80
Museum Pass Use	144	179	277	262	265	198	228	197	203	205	188	177	154
Use of Library Computers	1,652	1,346	1,774	1,694	1,666	1,785	1,776	1,827	1,241	1,536	1,454	1,359	1,607
Active Volunteers		13					5	5	6	4	5	13	13
Volunteer hours worked		146.00					36.50	45.00	46.50	44.50	21.25	154.00	182.50



Current Fiscal Year Data Comparison

Key Performance Indicators

	FY19	FY18	FY17	FY16	FY15
	Total Annual	Total Annual	Total Annual	Total Annual	Total Annual
Circulation - Total	599,254	548,782	562,579	557,469	536,824
Circulation - Adult (books/magazines)	120,223	118,589	121,002	124,061	120,027
Circulation - YA print (books/magazines)	21,572	23,095	23,424	21,516	20,486
Circulation - Children's print (books/magazines)	219,135	225,480	233,689	226,867	219,182
Circulation - Adult Audio Visual	90,878	102,538	108,748	110,921	106,847
Circulation - YA Audio Visual	612	733	870	894	1,029
Circulation - Children's Audio Visual	23,354	28,360	33,572	36,809	43,901
Circulation - downloads (eBooks/eAudiobooks)	116,660	46,351	38,552	34,639	24,441
Reference Questions	29,754	39,004	36,646	37,526	34,883
Programs Offered (total)	772	681	645	566	495
Adult Programs	278	246	156	139	101
YA Programs	115	107	117	91	55
Children's Programs	379	328	372	336	339
Programs Attendance (total)	18,084	17,700	19,186	16,620	14,012
Adult Programs Attendance	3,353	3,721	3,061	2,517	940
YA Programs Attendance	1,052	1,181	1,900	1,213	799
Children's Programs Attendance	13,679	12,798	14,225	12,890	12,273
Meeting Room Use	941	878	855	781	695
Museum Pass Use	2,531	2,477	2,525	2,592	2,473
Use of Library Computers	18,418	20,473	21,116	22,343	21,019
Active Volunteers		145	500	244	
Volunteer hours worked		1503.75	2,580.00	1,265.30	

Patron Traffic

Month: September 2019

	Main Entrance	Childrens Room	Assembly Room	Daily Total
1				
2	Labor	Day	Closed	
3	610	632	151	1,393
4	776	1,056	380	2,212
5	660	765	250	1,675
6	676	878	239	1,793
7	397	545	280	1,222
8	686	879	156	1,721
9	308	328	82	718
10	Staff	Development	open @ 2pm	
11	1,091	1,172	378	2,641
12				
13	1,368	1,607	457	3,432
14	369	521	127	1,017
15				
16	840	1,136	354	2,330
17	583	696	166	1,445
18	597	648	187	1,432
19	710	759	198	1,667
20	621	679	246	1,546
21	383	534	171	1,088
22	595	691	103	1,389
23				
24	988	1,179	414	2,581
25	641	652	170	1,463
26	585	869	220	1,674
27	536	624	207	1,367
28	422	477	155	1,054
29	614	818	126	1,558
30	298	366	63	727

Monthly total

39,145

BELMONT PUBLIC LIBRARY EXPENDITURES									
OCTOBER 2019									
	ORIG./ADJ. APPROPRTNS.	TRANSFER	ADJUSTED BUDGET	SPENT OCT	SPENT JULY-OCT	BALANCE	PROJECTED 4 MONTHS	% EXP	
LIBRARY ADMINISTRATION									
<u>16111</u>									
511000	178,455.00		178,455.00	17,200.07	58,381.81	120,073.19	59,485.00	32.7%	22-Oct-19
514800	925.00		925.00	0.00	0.00	925.00	308.33	0.0%	4:40 PM
<u>16112</u>									
524500	8,972.66		8,972.66	0.00	6,523.66	2,449.00	2,990.89	72.7%	
530001	780.00		780.00	0.00	195.00	585.00	260.00	25.0%	
531700	500.00		500.00	40.00	40.00	460.00	166.67	8.0%	
531900	500.00		500.00	0.00	0.00	500.00	166.67	0.0%	
534500	2,800.00		2,800.00	24.31	529.72	2,270.28	933.33	18.9%	
534700	1,575.00		1,575.00	0.00	136.44	1,438.56	525.00	8.7%	
542100	975.00		975.00	0.00	73.95	901.05	325.00	7.6%	
571000	500.00		500.00	117.45	179.05	320.95	166.67	35.8%	
573000	610.00		610.00	0.00	220.00	390.00	203.33	36.1%	
	196,592.66	0.00	196,592.66	17,381.83	66,279.63	130,313.03	65,530.89	33.7%	
TOTAL LIBRARY ADMIN									
LIBRARY PLANT OPERATIONS									
<u>16141</u>									
511000	58,989.00		58,989.00	5,671.30	19,592.84	39,396.16	19,663.00	33.2%	
511100	9,306.00		9,306.00	1,163.30	3,024.59	6,281.41	3,102.00	32.5%	
513000	10,559.00		10,559.00	567.14	2,864.02	7,694.98	3,519.67	27.1%	
514100	260.00		260.00	25.00	85.00	175.00	86.67	32.7%	
514800	1,050.00		1,050.00	0.00	0.00	1,050.00	350.00	0.0%	
519900	820.00		820.00	0.00	820.00	0.00	273.33	100.0%	
<u>16142</u>									
522800	22,168.00		22,168.00	195.18	616.34	21,551.66	7,389.33	2.8%	
522900	52,491.36		52,491.36	2,835.47	15,323.66	37,167.70	17,497.12	29.2%	
523100	5,512.00		5,512.00	2,235.99	2,235.99	3,276.01	1,837.33	40.6%	
523400	8,690.00		8,690.00	0.00	0.00	8,690.00	2,896.67	0.0%	
524300	130,955.50		130,955.50	3,249.71	9,868.98	121,086.52	43,651.83	7.5%	
524306	17,974.00		17,974.00	0.00	1,661.65	16,312.35	5,991.33	9.2%	
545000	13,590.00		13,590.00	0.00	0.00	13,590.00	4,530.00	0.0%	
548900	398.00		398.00	0.00	0.00	398.00	132.67	0.0%	
	332,762.86	0.00	332,762.86	15,943.09	56,093.07	276,669.79	110,920.95	16.9%	
TOTAL LIBRARY PLANT OPER									

		ORIG./ADJ. APPROPTNS.	TRANSFER	ADJUSTED BUDGET	SPENT OCT	SPENT JULY-OCT	BALANCE	PROJECTED 4 MONTHS	% EXP
		LIBRARY PUBLIC SERVICE							
16121									
511000		WAGES, FULL TIME		807,237.00	73,063.25	248,353.90	558,883.10	269,079.00	30.8%
511100		WAGES, PART TIME		247,708.00	17,954.25	65,427.70	182,280.30	82,569.33	26.4%
513000		OVERTIME		10,000.00	1,284.15	3,306.49	6,693.51	3,333.33	33.1%
514800		LONGEVITY		6,721.00	0.00	0.00	6,721.00	2,240.33	0.0%
16122									
530000		PROFESSIONAL SERVICES		1,976.00	0.00	301.00	1,675.00	658.67	15.2%
534100		TELEPHONE		9,053.00	328.21	983.70	8,069.30	3,017.67	10.9%
552900		BOOKS/PER/FILM/CD/REC		356,843.52	20,921.04	101,462.04	255,381.48	118,947.84	28.4%
573000		DUES		1,020.00	0.00	0.00	1,020.00	340.00	0.0%
		TOTAL LIB PUBLIC SERV	0.00	1,440,558.52	113,550.90	419,834.83	1,020,723.69	480,186.17	29.1%
		LIBRARY TECHNICAL SERVICES							
16131									
511000		SALARIES, FULL TIME		175,395.00	16,586.05	54,191.41	121,203.59	58,465.00	30.9%
511100		SALARIES, PART TIME		12,736.00	1,530.50	5,632.21	7,103.79	4,245.33	44.2%
514800		LONGEVITY		2,825.00	0.00	0.00	2,825.00	941.67	0.0%
16132									
530600		COMPUTER SERVICE		76,994.00	585.00	62,636.24	14,357.76	25,664.67	81.4%
542200		PROCESSING SUPPLIES		12,740.00	714.25	5,368.49	7,371.51	4,246.67	42.1%
573000		DUES		0.00	0.00	0.00	0.00	0.00	#DIV/0!
		TOTAL LIBRARY TECHNICAL S	0.00	280,690.00	19,415.80	127,828.35	152,861.65	93,563.33	45.5%
		LIBRARY CAPITAL							
16133									
587100		CAPITAL COMPUTER		12,500.00	0.00	0.00	12,500.00	4,166.67	0.0%
		TOTAL LIBRARY DEPT.	0.00	2,263,104.04	186,291.62	670,035.88	1,593,068.16	754,368.01	29.6%

9/26/2019

January

- Budget Review Begins with Town Admin Team
- Annual Report writing continues

February

- Budget Review Continues with additional committees
- Preparation for Town Meeting

March

- Budget Review Continues with additional committees
- Preparation for Town Meeting (check due dates for warrant articles / updates)
- ITAC Rep Check In

April

- Annual Election (Two Trustees each year)
- Annual Trustees meeting – Vote new officers
- Friends Annual meeting

May

- Selectmen Liaison Check In
- Annual Town Meeting (Warrants)
 - Update from Library if needed

June

- Annual Town Meeting (Financials)
- ITAC Rep Check In

July

- Minuteman Contract – Sign and Submit

August

- Community Preservation
- Meet Belmont
- ARIS Report due to MBLC

September

- Financial Report due to MBLC
- Budget Considerations begin
- ITAC Rep Check In

October

- Trust Fund Review
- Holiday hours review for upcoming year

9/26/2019

- Friends annual book sale review
- Financial Report due to MBLC
- Forthcoming FY Budget Due (new as of 2019)

November

- Special Town meeting
- Holiday hours review for upcoming year
- Budget Narrative work in progress
- Friends annual book sale review

December

- Annual Report writing begins
- ITAC Rep Check In

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Finally, Feel Free to Return That Library Book You Checked Out in 1981; Libraries battling to retain borrowers in the digital age are ending late fees, a change intended to ease the shame and dread of returning overdue books

Ailworth, Erin; Kesling, Ben. **Wall Street Journal (Online); New York, N.Y.** [New York, N.Y.]03 Oct 2019.
THE WALL STREET JOURNAL.

Abstract

None available.

Full Text

Casey Kidik was in fifth grade when she came across a copy of "Julie of the Wolves." She had checked it out as a second-grader from the public library in Carver, Mass. By the time she rediscovered the book, the family had moved to Plymouth.

"I found it and then didn't even want to tell my mom," recalled Ms. Kidik, 25 years old. She hid the book in her bedroom bookshelf for months before coming clean ahead of a family trip to Carver. Embarrassed, she returned it, and her mom paid the \$3.25 fine.

Ms. Kidik felt so guilty she avoided borrowing another book for nearly 20 years. "It's this weird shame that we have about library late fees," said Ms. Kidik, now a communications analyst at an asset management firm.

Libraries have come to realize what a lot of guilty readers already know—that late fees prompt some borrowers to keep books rather than face the humiliating tsk-tsk of librarians collecting late fees. That chapter is about over.

This week, Chicago became the largest American metropolis to end charges for overdue books, joining at least 150 library systems in the U.S. and Canada that have ended late-shaming fines, according to the Urban Libraries Council. So far this year, libraries in St. Paul, Minn., Dallas and Oakland, Calif., are among those that have joined the late-fee amnesty movement.

Libraries are fighting for customers to survive in a digital world. One strategy is to remove the twin burdens of fines and guilt.

"We'd rather have you come to the library and engage in our services," said Curtis Rogers, a spokesman for the council. The American Library Association In January urged libraries to scrutinize overdue fines and "actively move toward eliminating" overdue fees.

Overdue charges range from around 17 cents a day and up. Libraries often cap fines at \$5 to \$10, or charge the cost of replacing the item, according to a 2017 study by the Library Journal.

For many borrowers, the money is less onerous than the feelings of disgrace. St. Paul Public Library Director Catherine Penkert said friends used to hang their head in shame and confess "I didn't even want to tell you, I have fines."

Share Your Thoughts

Do you have overdue library books at home? And will you be returning them now? Join the conversation below.

Sharon Bostick, who recently retired as the dean of libraries at the Illinois Institute of Technology in Chicago, knows the feeling. She created the Library Anxiety Scale, a part of her doctoral dissertation.

"All the rules that we have, and the fines and the fees, they're making libraries really hard to deal with," she said. "Putting everybody in this spot where they're going to be fined to death is not helpful."

Since St. Paul killed overdue fines, some branches have seen a double-digit percentage increase in circulation. Citywide, circulation is up nearly 2%, a surprising plot twist after years of steady declines.

The fear of returning overdue books is part of American culture. In a 1988 episode of "Married with Children," character Al Bundy faced a \$2,163 fine for a copy of the "Little Engine That Could" 31 years overdue. A 1991 episode of "Seinfeld" has Jerry being dogged by a library cop over a book due in 1971.

Library fines used to be more than annoying or embarrassing. In years past, they could wreck credit scores until credit agencies largely eliminated unpaid parking tickets and overdue books from their reporting.

"The topic has come up so frequently that we decided to include it among our credit myths," said Nancy E. Bistriz-Balkan, spokeswoman for Equifax.

The company said library fees can still end up on a credit report if the fines are referred to a collection agency, which some states allow. In Wisconsin, then-Gov. Scott Walker signed such a law in 2015 authorizing libraries to turn laggard patrons over to collection agencies or police.

Mr. Walker declined to comment.

Such laws have created a niche for such companies as Unique Library, based in Indiana, which recovers late fees and overdue materials on behalf of nearly 2,000 libraries in five countries. It operates "Gentle Nudge," a program the company claims to have recovered more than a billion dollars in books and other materials from tardy borrowers.

Former Californian Jonathan Melikidse still has a library book that has long weighed on his conscience. The copy of "James and the Giant Peach" was due back on Nov. 13, 1981.

He checked out the Roald Dahl classic from the Glendale Public Library for a second-grade book report. It took him past the due date to finish. So he kept it. "I was a guilt-ridden 8-year-old," Mr. Melikidse said. "I was certainly not in a hurry to confess my deviance."

The book has traveled with him through his many moves around Southern California, from Glendale to Los Angeles to Oxnard to Santa Barbara. These days, he is in Maui, and so is the book.

"Perhaps I felt it was mine now," Mr. Melikidse said. "Or perhaps it's just the lazy child still afraid of the repercussions he'll face by admitting his crime."

He has considered returning the book on his next trip to Southern California. First, he said, he wants to read it to his kids.

Bryan Griest, a reference librarian at the Glendale Public Library, said he wasn't sure what the library would do with the long-lost volume since it has been replaced.

"What would happen if he returns it today? Nothing," Mr. Griest said.

The Glendale library in July eliminated fees on books for children and teens.

Write to Erin Ailworth at Erin.Ailworth@wsj.com and Ben Kesling at benjamin.kesling@wsj.com

Credit: By Erin Ailworth and Ben Kesling

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TO: Trustees of Belmont Public Library

FROM: BLA & SEIU

DATE: October 15, 2019

RE: 2020 Holiday request

The Belmont Librarians Association and the Belmont Public Library members of SEIU respectfully request that Belmont Public Library Board of Trustees vote to close the library at 5pm on both the day before Thanksgiving and New Years Eve in 2020.

Both organizations would like to formally thank the Board for closing on Easter Sunday in 2019, and hope this will be the case for Easter Sunday in 2020. Staff appreciates the time spent with their families on this holiday.

RECAP OF LIBRARY FUNDS FOR FISCAL YEAR 2019

LIBRARY FUNDS	OPENING BALANCE 7/1/2018	DONATIONS OR TRANSFERS IN	INCOME	EXPENDITURES OR TRANSFERS OUT	ENDING BALANCE 6/30/2019
Blanche Howe Jenney	\$ 18,235.49		914.49	853.94	18,296.04
Esther Burdick	\$ 13,285.02		275.60	480.78	13,079.84
Jane Gray Children's Educ Fund	\$ 621,841.77		12,868.40	22,507.45	612,202.72
Katharine W Atkins	\$ 23,588.63		489.07	853.74	23,223.96
Library Capital Building Fund	\$ 29,958.04	1,000.00	642.33		31,600.37
Library Gift Fund	\$ 195,999.41		\$4,140.77	\$449.45	199,690.73
Margaret Wrisley	\$ 20,406.75		423.13	738.56	20,091.32
MAY PHILIP BEQUEST	\$ -	170,000.00	2,480.81		172,480.81
Michael E Deluty	\$ 16,679.70		345.93	603.66	16,421.97
Dustan Library Bequest	\$ 369,557.15		7,807.10		377,364.25
Lenk Library Bequest	\$ 60,000.00		1,059.98		61,059.98
Jane Gray EXPENDITURE FUND 72	\$ 7,920.17	22,507.45		11,545.00	18,882.62
SPECIAL FUND EXPENDITURE FUND 72	\$ 8,081.24	3,530.68		247.89	11,364.03
TOTAL	\$1,385,553.37	\$197,038.13	\$31,447.61	\$38,280.47	\$1,575,758.64

FY 2019 TRUSTEE FUNDS ACTIVITY									
SPECIAL FUNDS	Notes	OPENING	WITHDRAWAL	ACTUAL	DEPOSITS	TOTAL	+		=
		BALANCE 7/1/2018	OF 80% FY18 INCOME	EXPENDITURE FY19	FY19		FY19 INCOME CARRY TO FY2019		ENDING BALANCE 6/30/2019
Michael E Deluty Fund	Holistic - Medical	\$ 16,679.70	\$ 603.66		\$ -	\$ 16,076.04	\$ 345.93	\$	\$ 16,421.97
Katharine W Atkins Fund	Special Books	23,588.63	853.74		-	\$22,734.89	489.07		23,223.96
Margaret Wrisley Fund	Special Books	20,406.75	738.56	194.99	-	\$19,668.19	423.13		20,091.32
Esther Burdick Fund	Horticulture	13,285.02	480.78	52.90	-	\$12,804.24	275.60		13,079.84
Blanche Howe Jenney Fund	Special Books	18,235.49	853.94		-	\$17,381.55	914.49		18,296.04
Special Fund "72" expenditure	Cash Fund	8,081.24		247.89	3,530.68	\$11,611.92			11,364.03
Jane Dustan Children's Ed Fund	Children's	621,841.77	22,507.45		-	599,334.32	12,868.40		612,202.72
Jane Dustan Children's Expense	Cash Fund	7,920.17		11,545.00	22,507.45				18,882.62
Jane Dustan Bequest	Building	369,557.15			-	\$369,557.15	7,807.10		377,364.25
Capital Building Fund	Building	29,958.04			1,000.00	\$30,958.04	642.33		31,600.37
Richard & Audrey Lenk Bequest		60,000.00				\$60,000.00	1,059.98		61,059.98
Philip May Bequest					170,000.00	\$170,000.00	2,480.81		172,480.81
TOTAL SPECIAL FUNDS		\$ 1,189,553.96	\$ 26,038.13	\$ 11,792.89	\$ 197,038.13	\$ 1,330,126.34	\$ 27,306.84		\$ 1,376,067.91
LIBRARY GIFT FUNDS	Notes	OPENING	WITHDRAWAL	ACTUAL	DEPOSITS	TOTAL	+		=
		BALANCE 7/1/2018	OF 80% FY18 INCOME	EXPENDITURE FY19	FY19		FY18 INCOME CARRY TO FY2019		ENDING BALANCE 6/30/2019
Frances Apt	Children's	\$ 10,135.66			\$ -	\$ 10,135.66	214.13	\$	\$ 10,349.79
Alice B. Curtis Bequest	Non-fiction	5,767.72			-	5,767.72	121.85		5,889.57
Claflin Fund	History	22,011.28			-	22,011.28	465.02		22,476.30
Dr. Small Bequest	Non-fiction	6,043.66			-	6,043.66	127.68		6,171.34
Lucy Luard Bequest	Art/crafts	2,979.39		18.52	-	2,979.39	62.94		3,023.82
Rachel Atkins Bequest	Art/crafts	14,548.17			-	14,648.17	309.46		14,957.64
Kaplan Fund	Unrestricted	6,493.25		114.00	-	6,493.25	137.18		6,516.43
Dressler Fund	Biography	15,647.30			-	15,647.30	330.57		15,977.87
Van Norden Fund	Music	8,617.16			-	8,617.16	182.05		8,799.21
Regina O'Brien	Irish studies	2,337.03			-	2,337.03	49.37		2,386.40
Edith Mintz Fund	Classical literature	1,396.82			-	1,396.82	29.51		1,426.33
Richard Lenk	General	17,280.61		21.13	-	17,280.61	365.08		17,624.55
Belmont Village Hill	Unrestricted	5,081.92			-	5,081.92	107.36		5,189.28
Dr. Samuelson		2,712.19			-	2,712.19	57.30		2,769.49
Mildred A. Manfredi-King		1,199.34			-	1,199.34	25.34		1,224.67
Mary Claire Phelan	Staff Development	2,036.54			-	2,036.54	43.02		2,079.57
Misc. Dedicated Fund		39,038.80			-	39,038.80	824.75		39,863.55
Misc. Unrestricted Fund		\$ 32,572.57		295.80	-	\$ 32,572.57	688.14	\$	\$ 32,964.91
TOTAL LIBRARY GIFT FUNDS		\$ 195,999.41		\$ 449.45	\$ -	\$ 195,999.41	\$ 4,140.77		\$ 199,690.73
TOTAL FUNDS		\$ 1,385,553.37	\$ 26,038.13	\$ 12,242.34	\$ 197,038.13	\$ 1,556,553.37	\$ 31,447.61		\$ 1,575,758.64
Small Gifts									
		Opening Bal 7/1/2018	Expenditures		New Gifts	Ending Bal			
			FY19	FY19	FY19	6/30/2019			
		\$ 17,359.85	\$ 2,429.15	\$ 3,460.00	\$	\$ 18,390.70			

FY 2020 TRUSTEE FUNDS TO SPEND

SPECIAL FUNDS	Notes	A		B		C		D		ENDING BALANCE 6/30/2019
		OPENING BALANCE 7/1/2019		INCOME EARNED FY19		WITHDRAWAL OF 80% IN FY20		TOTAL		
Michael E Deluty Fund	Holistic - Medical	\$ 16,421.97		\$ 345.93		\$ 276.74		\$ 16,145.23		\$ 16,145.23
Katharine W Atkins Fund	Special Books	23,223.96		489.07		391.26		22,832.70		22,832.70
Margaret Wrisley Fund	Special Books	20,091.32		423.13		338.50		19,752.82		19,752.82
Esther Burdick Fund	Horticulture	13,079.84		275.60		220.48		12,859.36		12,859.36
Blanche Howe Jenney Fund	Special Books	18,296.04		914.49		731.59		17,564.45		17,564.45
Special Fund "72" Expenditure	Cash Fund	11,364.03						11,364.03		11,364.03
Jane Dustan Children's Ed Fund	Children's	612,202.72		12,868.40		10,294.72		601,908.00		601,908.00
Jane Dustan Children's Expense	Cash Fund	18,882.62						18,882.62		18,882.62
Jane Dustan Bequest	Building	377,364.25		7,807.10				377,364.25		377,364.25
Capital Building Fund	Building	31,600.37		642.33				31,600.37		31,600.37
Richard & Audrey Lenk Bequest		61,059.98		1,059.98				61,059.98		61,059.98
Philip May Bequest		172,480.81		2,480.81				172,480.81		172,480.81
TOTAL SPECIAL FUNDS		\$ 1,376,067.91		\$ 27,306.84		\$ 12,253.30		\$ 1,363,814.61		\$ 1,363,814.61
LIBRARY GIFT FUNDS		A		B		C		D		ENDING BALANCE 6/30/2019
		OPENING BALANCE 7/1/2019		INCOME EARNED FY19		WITHDRAWAL OF 80% IN FY20		TOTAL		
Frances Apt	Children's	\$ 10,349.79		\$ 214.13		\$ 171.30		\$ 10,178.49		\$ 10,178.49
Alice B. Curtis Bequest	Non-fiction	5,889.57		121.85		97.48		5,792.09		5,792.09
Claffin Fund	History	22,476.30		465.02		372.02		22,104.28		22,104.28
Dr. Small Bequest	Non-fiction	6,171.34		127.68		102.14		6,069.20		6,069.20
Lucy Luard Bequest	Art/crafts	3,023.82		62.94		50.36		2,973.46		2,973.46
Rachel Atkins Bequest	Art/crafts	14,957.64		309.46		247.57		14,710.07		14,710.07
Kaplan Fund	Unrestricted	6,516.43		137.18		109.74		6,406.68		6,406.68
Dressler Fund	Biography	15,977.87		330.57		264.46		15,713.41		15,713.41
Van Norden Fund	Music	8,799.21		182.05		145.64		8,653.57		8,653.57
Regina O'Brien	Irish studies	2,386.40		49.37		39.50		2,346.90		2,346.90
Edith Mintz Fund	Classical literature	1,426.33		29.51		23.61		1,402.72		1,402.72
Richard Lenk	General	17,624.55		365.08		292.06		17,332.49		17,332.49
Belmont Village Hill	Unrestricted	5,189.28		107.36		85.89		5,103.39		5,103.39
Dr. Samuelson		2,769.49		57.30		45.84		2,723.65		2,723.65
Mildred A. Manfredi-King		1,224.67		25.34		20.27		1,204.40		1,204.40
Mary Claire Phelan	Staff Development	2,079.57		43.02		34.42		2,045.15		2,045.15
Misc. Dedicated Fund		39,863.55		824.75		659.80		39,203.75		39,203.75
Misc.-Unrestricted Fund		\$ 32,964.91		\$ 688.14		\$ 550.51		\$ 32,414.39		\$ 32,414.39
TOTAL LIBRARY GIFT FUNDS		\$ 199,690.73		\$ 4,140.77		\$ 3,312.62		\$ 196,378.11		\$ 196,378.11
TOTAL FUNDS		\$ 1,575,758.64		\$ 31,447.61		\$ 15,565.91		\$ 1,560,192.73		\$ 1,560,192.73