

MEETING MINUTES

Project: Belmont Library
Belmont, MA

Meeting Date: April 23, 2019

Time: 7:00 PM

Meeting Location: Homer Building – Art Gallery

Meeting: Library Building Committee - #10

Report By: Alicia Monks

Attending: Clair Colburn, Chair
Bob Schafer
Stephen Sala, PBC
Jenny Fallon
Sally Martin
Heli Tomford
Kathy Keohane
Steven Dorrance

Bart Nelson
Marcie Schorr Hirsch
Bob McLaughlin
Peter Struzziero, Library Director
Conrad Ello, Oudens Ello Architecture
Noel Murphy, Oudens Ello Architecture
Sara Eardensohn, Oudens Ello Architecture
Alicia Monks, Daedalus Projects

Absent: Steve Engler

Item	Action
10-1 Amended Meeting Minutes dated April 5, 2019 from the Building Sub-Committee meeting with the Veteran’s Memorial Committee were approved. MOTIONED by Clair Colburn and SECONDED by Kathy Keohane.	
10-2 Amended Meeting Minutes dated April 5, 2019 from the Building Sub-Committee meeting with the Historical Society were approved. MOTIONED by Clair Colburn and SECONDED by Kathy Keohane.	
10-3 Amended Meeting Minutes dated April 5, 2019 from the Building Sub-Committee meeting with the Beech Street Center were approved. MOTIONED by Clair Colburn and SECONDED by Kathy Keohane.	
10-4 Amended Meeting Minutes dated April 5, 2019 from the Building Sub-Committee meeting with the IT Director were approved. MOTIONED by Clair Colburn and SECONDED by Kathy Keohane.	
10-5 Amended Meeting Minutes dated April 9, 2019 from the Building Committee meeting were approved. MOTIONED by Bob McLaughlin and SECONDED by Bob Schafer.	
10-6 The next Community Forum is scheduled for Sunday May 19 th from 2 to 4 PM.. There will be a presentation that will review the progress made since the last Community Meeting and will include some design options of the two-story library. It will not be as interactive as the first meeting, however it was noted the targeted audience includes families with young children, so there will want to be a child appropriate activity. Notices will be sent to the schools, Senior Center, posted in the Children’s Room, handed out at Town Day on May 18th and a sandwich board will be placed on Concord Avenue.	
10-7 Additional User Group Meetings to be set up include: - YA ages children - Friends of the Library	
10-8 There was a discussion about creating an online survey to capture as much citizens’ input as possible.	
10-9 Oudens Ello presented two design refinement options of the 2.0 story building (2.0 and 2.1) The floor plans are conceptual and some highlights include:	

APPROVED

<p><u>Plan highlights include (similar to both options):</u></p> <ul style="list-style-type: none"> - Allows for a Veterans Memorial near the main entry - 150 seating capacity of multi-purpose - Porch off Children’s Room (with potential to be screened) - Porch at second level facing the pool <p><u>2.0</u></p> <ul style="list-style-type: none"> - Friends storage and store slightly larger - 45 degree entry into library - Larger Welcome Desk and Circulation Desk with Self Check opposite - All offices on the second floor are in the southwest corner <p><u>2.1</u></p> <ul style="list-style-type: none"> - Friends storage and store slightly smaller - Straight entry into library - Continuous Welcome Desk, Circulation Desk and Self Check (all in one line) - Large central “stair” intended for sitting 	
<p>10-10 The Net Zero Study will be ready in two weeks, at our next meeting.</p>	OEA
<p>10-11 Invoices. Invoice Approval included:</p> <ul style="list-style-type: none"> • UEC’s Invoice for the Hazardous Material Assessment for \$4,900 was reviewed and approved. MOTIONED by Sally Martin and SECONDED by Bob Schafer. • Daedalus Project’s Invoice for \$2,000 was reviewed and approved. MOTIONED by Sally Martin and SECONDED by Jenny Fallon. • Oudens Ello’s Invoice for \$25,565.06 was reviewed and approved. MOTIONED by Sally Martin and SECONDED by Bob McLaughlin. 	
<p>10-12 The meeting was ADJOURNED.</p>	
<p>Next meeting: Tuesday May 7, 2019. Meeting will be held in the Flett Room of the Library.</p>	Reminder