

MEETING MINUTES

2019 AUG 12 PM 2: 10

<b>Project:</b> Belmont Library Belmont, MA	<b>Meeting Date:</b> June 18, 2019
<b>Time:</b> 7:00 PM	<b>Meeting Location:</b> Belmont Library – Flett Room
<b>Meeting:</b> Library Building Committee - #14	<b>Report By:</b> Alicia Monks
<b>Attending:</b> Clair Colburn, Chair Bob Schafer Sally Martin Kathy Keohane Steve Engler Jenny Fallon Stephen Sala, PBC	Peter Struzziero, Library Director Marcie Schorr Hirsch Bob McLaughlin Conrad Ello, Oudens Ello Architecture Noel Murphy, Oudens Ello Architecture Phil Chang, Oudens Ello Architecture Glen Valentine, Stimpson Alicia Monks, Daedalus Projects
<b>Absent:</b> Steven Dorrance Bart Nelson Heli Tomford	Sara Eardensohn, Oudens Ello Architecture Julia Shapiro, Stimpson Madeline Fraser Cook

Item	Action
14-1 Amended Meeting Minutes dated June 4, 2019 from the Library Building Committee meeting were approved. MOTIONED by Bob McLaughlin and SECONDED by Jenny Fallon.	
14-2 There was a meeting held on June 7, 2019 with the Belmont Storm Water Working Group. This group will be applying for a State grant that awards money for resilience planning efforts. The timing and scope of this grant may overlap with the library project.	
14-3 Anne Marie Lambert may be working with the Town to address the invasive knotweed plant on a Town wide basis. She will be coordinating with the Library Trustees.	
14-4 Madeline Fraser Cook has been appointed to the Library Building Committee by the Town Moderator. She specializes in sustainable community development and currently serves on the Housing Trust.	
14-5 Harold B. Dondis was a famous chess player from Belmont who beat Bobby Fischer in chess. Interest was expressed in finding a way to honor Mr. Dondis. The remembrance could be an activity or a memorial either inside or outside of the new library. Funding has not been specifically identified. The Committee will need to develop requisite criteria for remembrances and memorials to be incorporated within the new building project.	
14-6 Oudens Ello reviewed some highlights of recent floor plan revision: <ul style="list-style-type: none"> <li>- There were meetings with staff on June 18 to review the most recent plans. Their comments were thoughtful and will help to further refine the plans. The plans shown to the Committee did not reflect the afternoon meeting feedback.</li> <li>- The current square footage shown is in to 40,000 to 42,000 sf range.</li> <li>- Ground floor exterior glazing was reduced, allowing for a zone of shelving between the windows at the Children’s Room</li> <li>- The Clafin Room and Belmont Room were moved to the south side of the floor plan . This allows for the Maker Space and Flex Studio to be closer to the Young Adults space as the young adults will be consistent users of those spaces.</li> <li>- Second floor Service Desk was relocated to improve sight lines</li> <li>- Staff Rooms at the second floor were reworked</li> <li>- Each floor now has a Janitor’s Closet and a Staff Restroom</li> <li>- There was a question if the elevator should go to the 3<sup>rd</sup> floor penthouse. This question will be reviewed with Steve Dorrance</li> <li>- It has not been determined to date if the generator is to be natural gas or diesel</li> </ul>	

APPROVED

- The gathering stair was reviewed and it was agreed that not only is this an amenity for the library as a gathering place, it has a dual purpose as an egress and communicating stair as well as providing storage space underneath the stair.
- 14-7 Peter informally submitted the plans to the MBLC (Massachusetts Board of Library Commissioners) for review comments. Their comments were helpful and will be considered.
- 14-8 Stimson reviewed the landscape plans so that the Committee could identify the base project scope for estimating purposes:

Base Project

- Entry area plantings
- Two storm water gardens: one within the parking lot and the other to collect the roof runoff
- Fire truck access reinforced lawn at the south
- Trees along Concord Avenue
- Community terrace just south of the Children's Craft Room (hardscaped area)
- Gravel under the overhang roof near Children's Storytime. This would be an unmonitored space that is open to the public
- Low maintenance native plants (not lawn) along the south side of the building with walkways to connect the pool walkway to the wildflower garden
- Lower grass area as an outdoor room that would occasional flood as storm water storage for resiliency planning. This would include informal granite bench like seating.

Phase 2 (as a pricing alternate)

- Outdoor terrace at the south entry as a public hardscaped area
- Enclosing the porch area off the Children's Storytime to become a controlled exterior space. Security concerns will need to be addressed in the Design Development phase.

Phase 3 (as a pricing alternate)

- Boardwalk south of the parking lot
- Stepping stones to the brook edge

These options can be modified as the project progresses into future design phases.

Additional concerns, which are recognized to be outside of the Library project's scope, are noteworthy:

- Wellington Brook alterations: potential grant funding available
- Knotweed removal may come as part of a Town-wide solution
- Tiered seating along the pool lawn
- Council ring seating across the brook on library property

- 14-9 A final version of the Net Zero Report will be made available on the website and has been copied to these notes.
- 14-10 40 surveys have been completed since the announcement at Town Meeting and on the website. The survey will be available until the end of July.
- 14-11 The schedule for the summer was reviewed:
- July 12 – Review Set will be sent out to the Committee
  - July 23 – Review comments are due back (to be sent to Alicia)
  - August 2 – Schematic Design set sent to cost estimators
  - August 6 – Library Building Committee meeting
  - September 10 – Library Building Committee meeting

Review meetings will be set up with the Veterans Committee, Historical Society, Steve Dorrance, Planning Board, Conservation Commission, Town Planner, Fire Department and the Board of Selectmen to review the schematic design documents.

- 14-12 Invoice Approval included:  
Daedalus Projects Invoice for \$4,000 was reviewed and approved. MOTIONED by Sally Martin and SECONDED by Marcie Schorr Hirsch.

The meeting was ADJOURNED.

**Next meeting:** Tuesday August 6, 2019. Meeting will be held in the Flett Room of the Library.

Attached: Final Net Zero Energy Report dated June 18, 2019

**Reminder**