

MEETING MINUTES

Project: Belmont Library Belmont, MA	Meeting Date: May 7, 2019
Time: 7:00 PM	Meeting Location: Homer Building – Art Gallery
Meeting: Library Building Committee - #11	Report By: Alicia Monks
Attending: Clair Colburn, Chair Bob Schafer Stephen Sala, PBC Sally Martin Kathy Keohane Steve Engler	Marcie Schorr Hirsch Bob McLaughlin Conrad Ello, Oudens Ello Architecture Noel Murphy, Oudens Ello Architecture Phil Chang, Oudens Ello Architecture Alicia Monks, Daedalus Projects
Absent: Jenny Fallon Steven Dorrance Heli Tomford Bart Nelson	Peter Struzziero, Library Director Sara Eardensohn, Oudens Ello Architecture Glen Valentine, Stimpson Julia Shapiro, Stimpson

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Item	Action
11-1 Amended Meeting Minutes dated April 23, 2019 from the Building Committee meeting were approved. MOTIONED by Bob McLaughlin and SECONDED by Bob Schafer.	
11-2 A rough schedule for the Schematic Design phase was reviewed: <ul style="list-style-type: none"> - Mid-June - Finalize Design - Mid-July – Check Set Ready - August 1 – 100% SD drawings ready to estimate - Early September - Estimate Completed - October - Community Meeting 	
11-3 The next Community Forum is scheduled for Sunday May 19 th from 2 to 4 PM. Oudens Ello handed out a suggested format for the Forum. There will be a presentation session followed by brief break out work sessions.	
11-5 Oudens Ello presented design refinements options of the 2-story building. The floor plans are conceptual, and some highlights include: <ul style="list-style-type: none"> - Space in the book drop room for a book sorting machine - A center seat-stair that faces a presentation wall, not the entry - Potential auxiliary storage for Friends under the central stair - Direct connection to the south garden via a hallway - Lowered overall height of the building <p>A preliminary discussion was held about the exterior materials. Brick seems like a logical contextual choice for the library. The type, color and size are to be determined. As an accent material, there was discussion about high pressure resin phenolic products that would be a very low maintenance alternative to wood.</p>	
11-6 Stimpson presented the landscape plan and some highlights of the discussion include: <ul style="list-style-type: none"> - A drop off zone has been included next to the building - The parking has pushed out towards Concord Avenue to maintain 43 parking spots <p>The landscaping has been designed as various kinds of outdoor “rooms”, including areas to engage with the brook and two different garden zones intended to clean the water prior to flowing into the brook.</p>	
11-7 Oudens Ello and Stimpson to meet with Peter to review the exterior use plans.	OEA

- 11-8 The Net Zero Study will be ready in two weeks, at the next meeting. A draft was handed out for review.
- 11-9 Invoices.
Invoice Approval included:
- Oudens Ello's Invoice for \$21,123.61 was reviewed and approved. MOTIONED by Sally Martin and SECONDED by Bob McLaughlin.
 - Sally Martin's reimbursable expense for the Town Day Table for \$100 was reviewed and approved. MOTIONED by Bob McLaughlin and SECONDED by Bob Schafer.
- 11-10 The meeting was ADJOURNED.

Next meeting: Tuesday May 21, 2019. Meeting will be held in the Flett Room of the Library.

Reminder