

MEETING MINUTES

2019 APR 10 PM 2:35

Project: Belmont Library Belmont, MA	Meeting Date: March 19, 2019
Time: 7:00 PM	Meeting Location: Library, Flett Room
Meeting: Library Building Committee - #7	Report By: Alicia Monks
Attending: Clair Colburn, Chair Bob Schafer Steve Engler Kathy Keohane Sally Martin Bart Nelson	Heli Tomford Marcie Schorr Hirsch Bob McLaughlin Conrad Ello, Oudens Ello Architecture Sara Eardensohn, Oudens Ello Architecture Alicia Monks, Daedalus Projects
Absent: Peter Struzziero, Library Director Stephen Sala, PBC Jenny Fallon Steven Dorrance	Noel Murphy, Oudens Ello Architecture Glen Valentine, Stimson Landscape Architecture Michael Lindquist, Stimson Landscape Architecture

Item	Action
7-1 Amended Meeting Minutes dated March 5, 2019 from the Building Committee meeting were approved. MOTIONED by Bob Schafer and SECONDED by Steve Engler.	
7-2 Amended Meeting Minutes dated January 31, 2019 from the Building Committee meeting were approved. MOTIONED by Heli Tomford and SECONDED by Bob McLaughlin.	
7-3 Over 80 people attended the Community Workshop and the feedback was very positive. People reported back that the sessions were informative and responsive. The slide presentation from the Workshop will be posted to the website. The next Community Workshop, tentatively planned for early May, will be on a different day and time to broaden the availability. The surrounding neighbors will be individually invited to the next Workshop.	
7-4 Conrad presented the design team's findings from the Community Workshops. Those summaries have been attached to these notes. An overarching summary will be presented at the next meeting.	Oudens Ello
7-5 The Building Committee will continue to communicate the compelling reasons why a new library is needed and how the new library project will happen. The deferred maintenance list will be reviewed.	
7-6 Alicia will be collecting Frequently Asked Questions and posting them to the website. She will circulate all material for review prior to posting.	Alicia
7-7 At one of the Spring Town Meetings, Clair will be presenting a 10-minute report-out on the progress of the library project. This will be a conceptual verbal vision of the project. Images should express the in-progress nature of the design. Fall Town Meeting will share a more complete design concept.	
7-8 Upcoming local meetings include: <ul style="list-style-type: none"> - 4/5 Historical Society - 4/5 Veterans Oudens Ello will develop questions to send in advance To be scheduled: <ul style="list-style-type: none"> - Senior Center - Planning Board (once preferred concept is developed) - Conservation Commission (informally once preferred concept is developed) - Board of Selectmen (informally once preferred concept is developed) 	

APPROVED

- School Committee
- Abutters (Armenian Church and Haase Family)
- Ice hockey

7-9 The LBC is very interested in keeping the Historical (Claflin) Room within the library.

7-10 CPA Funds. Possibilities include the Claflin Room, Veteran’s Memorial relocation and mural preservation. Additionally, the removal of the knot weed could be considered. The knot weed removal could take several years. The Library Trustees will need to initiate any effort to remove the knot weed. Addressing the treatment of stormwater runoff and improving the environment around Wellington Brook with structures that let people get closer and walkways may also be eligible for CPA funds.

7-11 A report from The Green Engineer from the January 25, 2019 presentation was handed out.

7-12 At the next meeting on April 9, The Green Engineer will present a draft of the ZNE report.

7-13 The Library Building Committee voted and approved the following:

Our process for billing is as follows. Each bill must be voted on and approved, during our Building Committee meetings. Each bill must receive at least two signatures, preferably from our Chair and Treasurer. In the absence of the Chair and Treasurer any committee member may sign.

MOTIONED by Marcie Schorr Hirsch and SECONDED by Bob McLaughlin.

7-14 Invoice Approval included:

- Daedalus Project’s Invoice for \$2,000 was reviewed and approved. MOTIONED by Sally Martin and SECONDED by Marcie Schorr Hirsch.
- Peter Struzziero’s Invoice for reimbursables for \$37.01 was reviewed and approved. MOTIONED by Sally Martin and SECONDED by Bob Sala.

7-13 The meeting was ADJOURNED.

Next meeting: Tuesday April 9, 2019. Meetings will be held in the library.

Reminder

Attachments:

- Building Design Station Feedback Summary (Oudens Ello)
- Site Design and Landscape Workshop (Stimson)
- Sustainability Notes (The Green Engineer)