

MEETING MINUTES

2019 APR 12 AM 9:47

Project: Belmont Library
Belmont, MA

Meeting Date: February 5, 2019

Time: 7:00 PM

Meeting Location: Library, Flett Room

Meeting: Library Building Committee - #5

Report By: Alicia Monks

Attending: Clair Colburn, Chair
Bob Schafer
Steve Engler
Kathy Keohane
Peter Struzziero, Library Director
Jenny Fallon
Sally Martin

Conrad Ello, Oudens Ello Architecture
Noel Murphy, Oudens Ello Architecture
Sara Eardensohn, Oudens Ello Architecture
Glen Valentine, Stimson Landscape Architecture
Michael Lindquist, Stimson Landscape Architecture
Alicia Monks, Daedalus Projects

Absent: Marcie Schorr Hirsch
Bob McLaughlin
Bart Nelson
Steven Dorrance

Frances Hughes, Daedalus Projects
Heli Tomford
Stephen Sala, PBC

Item	Action
5-1 Amended Meeting Minutes dated January 8, 2019 Building Committee meeting were approved. MOTIONED by Bob Schafer and SECONDED by Sally Martin.	
5-2 Amended Meeting Minutes dated January 22, 2019 Building Committee meeting were approved. MOTIONED by Kathy Keohane and SECONDED by Jenny Fallon.	
5-3 The Green Engineer will be sending a written summary of the meeting from January 22, 2019.	The Green Engineer
5-4 Conrad presented some Net Zero goals as a summary from the previous meeting. These were intended for conversation, not decisions. Oudens Ello was asked to prepare a Net Zero study for the Committee to understand the cost implications associated with various decision points. Some of the highlights discussed included: Net Zero Classification - Explore "Class C" or "Class D" Net Zero Demand - Strive for an "all electric" building (no use of fossil fuels) - Implement high performance building enclosure to reduce energy loads - Ample daylighting to reduce reliance on electric lighting - Minimize water use Supply - On site renewable energy as a teaching tool - Assess viability of Photovoltaics on site. Chris Schaffner: "we can get to net-zero more quickly with solar than with geothermal" - Geothermal: Chris Schaffner: "expensive up front to install; not renewable; only reduces electrical load" - Micro-hydro? Wellington Brook as energy source.	
5-5 Clair will share the conceptual solar panel study that was performed on the library site.	Clair
5-6 Oudens Ello handed out a list of other libraries to visit. The Committee is encouraged to visit these libraries on their own. Tour dates will be sent out.	Alicia
5-7 Conrad presented a summary of the tours of Boston Public Library and Cambridge Public Library. Some of the highlights discussed included:	

APPROVED

Take-aways from BPL Central Library Visit

Flexibility

- Movable display units on ground level to allow for special events

Visibility

- Activate street with clear glass and seating areas at/near windows
- Low shelving
- Ample circulation space
- Strategically placed service desks
- Clear wayfinding & identity signage

Seating

- Seating everywhere, including circulation spaces between program elements
- Generous dimensions at communal worktables to create separation between seats
- Range of seating options (highly public versus more intimate work areas)

Technology

- Power / USB ports everywhere
- Electronic displays

Visitor Amenities

- Food and drink policy
- Stroller parking in Children's space

Lessons Learned

- Vinyl seating for long-term durability
- Revolving doors at entry for better heating

Take-aways from Cambridge Public Library Visit

Young Adult Room

- Ample size
- Separated from Children's spaces; proximity to Cambridge Rindge and Latin
- Unique Teen identity (e.g., seating booths)
- Food and drinks allowed
- Movable shelving to allow for events.

Children's Room

- Children's Room on upper floor (Treehouse theme, great light and views)
- Shelving height - too high or just right?
- Perimeter seating nooks
- Built-in display at Children's Circulation Desk

Controlled Outdoor Space

- Secure outdoor seating / reading space

Centralized staff work areas

- Main staff spaces in basement, "de-coupled" from program areas

- 5-8 Glen Valentine presented a history of the Wellington Brook and reviewed its significance to the Town and site. The brook and connective pathways will be important components to the landscape design. Glen was asked to meet with the local Garden Club to discuss the wildflower garden.
- 5-9 Noel met with Fire Chief Frizzell to review the site for the library. The Chief did not seem inclined to require access on all four sides. Between the building and the brook, he requested a truck be able to park – this does not need to be paved and could be reinforced lawn. No access road is required on the side facing the pool.
- 5-10 Noel reviewed the meeting with Jeffrey Wheeler. This was attended by Noel, Bob Schafer, Bob McLaughlin (by phone) and Alicia Monks. Jeffrey was in agreement that the Dover Amendment applies to the library project for height and parking. Parking will be tight given the site constraints, but the project will provide as many as possible. More than the existing 42 spaces will be provided.

- 5-11 A meeting with the Conservation Commission will be set up in the near future to review the site.
- 5-12 A meeting with the Garden Club and the Landscape Architect will be scheduled to review the site plan potentials.
- 5-13 The Community Meeting has been scheduled for Wednesday March 13 at the Library Assembly Room.
- 5-14 Invoice Approval included:
Oudens Ello's Invoice for \$20,472.62 was reviewed and approved. MOTIONED by Sally Martin and SECONDED by Bob Schafer.
- 5-15 The meeting was ADJOURNED.

Next meeting: Tuesday March 5, 2019. Meetings will be held in the library.

Reminder