

MEETING MINUTES

2019 MAR 20 AM 9:15

Project: Belmont Library Belmont, MA	Meeting Date: March 5, 2019
Time: 7:00 PM	Meeting Location: Library, Flett Room
Meeting: Library Building Committee - #6	Report By: Alicia Monks
Attending: Bob Schafer Steve Engler Kathy Keohane Peter Struzziero, Library Director Jenny Fallon Sally Martin Stephen Sala, PBC	Heli Tomford Marcie Schorr Hirsch Bob McLaughlin Conrad Ello, Oudens Ello Architecture Noel Murphy, Oudens Ello Architecture Sara Eardensohn, Oudens Ello Architecture Alicia Monks, Daedalus Projects
Residents Present: Gary Westermark Jeff Hansel – Belmont Media Center Larry Link	
Absent: Clair Colburn, Chair Bart Nelson Steven Dorrance	Frances Hughes, Daedalus Projects Glen Valentine, Stimson Landscape Architecture Michael Lindquist, Stimson Landscape Architecture

Item	Action
6-1 Meeting Minutes dated February 5, 2019 Building Committee meeting were approved. MOTIONED by Bob Schafer and SECONDED by Jenny Fallon.	
6-2 Jenny is to meet with Janice Darius, the Assistant Superintendent for Curriculum and Instruction to talk about the libraries and any foreseeable synergies.	Jenny Fallon
6-3 Upcoming local meetings include: 3/6 – Conservation Commission 3/6 - Garden Club meeting will include the Landscape Architect To be scheduled: - Historical Society - Veterans - Senior Center - Planning Board (once preferred concept is developed) - Sustainability Group - School Committee - Abutters (Armenian Church and Haase Family)	
6-4 Steve Sala will approach Viktoria Haase about the Claffin Room.	Steve Sala
6-5 CPA Funds. There was a discussion about identifying CPA funding opportunities. Possibilities include the Claffin Room, Veteran’s Memorial relocation and mural preservation. Kathy will reach out to Floyd to understand timeline and process.	Kathy
6-6 Peter to search for any documents about the Veteran’s Memorial to understand the library’s obligation, if any.	Peter Struzziero
6-7 ZNE Proposal. Oudens Ello’s ZNE study proposal was reviewed and identified as important work to inform the down stream decisions. The proposal was approved pending appropriate language tying the additional service to Oudens Ello’s contract. Bob Schafer to review and suggest the appropriate language.	

APPROVED

- 6-8 It is unknown if a traffic report will be necessary but would not be done until after the fundraising phase.
- 6-9 Noel reviewed the benchmarking visits to the Stoughton Library and Scituate Library. The committee was encouraged to visit these and any libraries on their own.
- 6-10 Oudens Ello reviewed the massing options of a 2, 2-1/2 and 3 story buildings. The library will be planned for future flexibility that allows for:
- An area where people can have conversations without feeling they are disturbing others
 - An area designated for food
 - Potential income opportunities
- The general sense of the meeting was the architects should continue to pursue the 2 and 2-1/2 story options. The location of the Children's Room sparked most of the conversation – 1 or 3. The architects will continue to explore various options.
- 6-11 The Community Workshop will take place in the Assembly Room on Wednesday March 13 starting at 7 PM. The next Community Workshop may be slated for May with a follow up Workshop in the Fall.
- 6-12 Invoice Approval included:
- Oudens Ello's Invoice for design for \$20,163.75 was reviewed and approved. MOTIONED by Sally Martin and SECONDED by Bob McLaughlin.
 - Oudens Ello's Invoice for expenses for \$254.90 was reviewed and approved. MOTIONED by Sally Martin and SECONDED by Steve Sala.
 - Daedalus Project's Invoice for \$2,000 was reviewed and approved. MOTIONED by Sally Martin and SECONDED by Bob McLaughlin.
 - Peter Struzziero's Invoice for reimbursables for \$159.35 was reviewed and approved. MOTIONED by Sally Martin and SECONDED by Bob McLaughlin.
- 6-13 The meeting was ADJOURNED.

Next meeting: Tuesday March 19, 2019. Meetings will be held in the library.

Reminder