

MEETING MINUTES

Project: Belmont Library
Belmont, MA

Meeting Date: January 8, 2019

Time: 7:00 PM

Meeting Location: Library, Flett Room

Meeting: Library Building Committee - #3

Report By: Frances Hughes

Attending: Clair Colburn, Chair
Marcie Schorr Hirsch
Bob McLaughlin
Bob Schafer
Kathy Keohane
Steve Engler

Stephen Sala, PBC
Sally Martin
Heli Tomford
Conrad Ello, Oudens Ello Architecture
Noel Murphy, Oudens Ello Architecture
Sara Eardensohn, Oudens Ello Architecture
Frances Hughes, Daedalus Projects

Absent: Steven Dorrance, Peter Struzziero, Jenny Fallon
Alicia Monks – Daedalus Projects

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Item	Action
3-1.a Amended Meeting Minutes dated February 20, 2018 Building Committee meeting were approved. MOTIONED by Clair Colburn and SECONDED by Sally Martin.	
3-1.b Meeting Minutes dated October 1, 2018 Architect Selection Sub-Committee meeting were approved. MOTIONED by Bob Shafer and SECONDED by Stephen Sala.	
3-1.c Meeting Minutes dated November 27, 2018 Building Committee meeting were approved. MOTIONED by Bob McLaughlin and SECONDED by Bob Schafer.	
3-2 Oudens Ello re-presented their interview presentation.	
3-3 Oudens Ello provided a summary of the 2017 program and of a recent meeting with Peter Struzziero. Small changes were made to reflect current program goals, including square footage devoted to automatic book return, additional study rooms, storage for book donations and special collections. These changes added about 1,050 square feet. In addition, Oudens Ello pointed out that the buildings assumed efficiency in the 2017 program was too restrictive for a library. They reduced the efficiency of the building from 78% to 70%. Combined, these changes result in a building of about 45,000 square feet.	
3-4 Oudens Ello reviewed a list of libraries they recommended the committee visit. Daedalus will create a Doodle Poll to determine two dates for visits with the Architect in the next two to three weeks.	Daedalus
3-5 Oudens Ello presented a preliminary summary of the development regulations and the current building program size. Discussion about exceeding the zoning envelope was discussed. Several strategies were reviewed.	
3-6 A Community Meeting is a productive forum for soliciting community input for the planning process. A Task Force may be formed. Clair and Kathy will contact Deitra for data on timing.	
3-7 Net-Zero is being studied on other Belmont buildings currently in the design phase. Oudens Ello to invite Chris Schaffner to the 1/22 meeting for a presentation on Net Zero.	
3-8 There was a discussion about the Claffin Room in the Library. Further investigation is required to determine the legal basis, or covenants, for the room and its contents in order to properly accommodate them. Viktoria Haase likely knows the arrangements governing the room.	Oudens Ello
3-9 After discussion of the invoice approval process, Daedalus Invoice dated December 31, 2018 was reviewed and approved. MOTIONED by Clair Colburn and SECONDED by Sally Martin.	

APPROVED

3-10 The meeting was ADJOURNED.

Next meeting: Tuesday January 22, 2019, Meetings will be held in the library.

Reminder