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BELMONT LIBRARY BUILDING COMMITTEE

MEETING MINUTES

DATE: Tue. May 15, 2018

ATTENDANCE: Jenny Fallon – Stephen Sala – Bob McLaughlin – Helie Tomford – Bob Schafer – Clair Colburn – Steve Engler - Marcie Hirsch – Phyllis Marshall – Bart Nelson – Peter Struzziero – Kathy Keohane

LOCATION: Town Hall Conference Room 4

TIME OF MEETING: 7:30 PM to 8:30 PM

1. The meeting minutes of Feb. 21, 2018 were approved by the committee.
2. The OPM Committee reported that 9 OPM proposals were received, the committee interviewed 4 candidates, and the committee overwhelmingly voted to choose Daedalus Co as our OPM.
3. The Schematic Design budget for the Architect, Engineers, and OPM fees is \$300,000. The OPM budget for the Schematic Design phase is \$45,000.
4. The OPM Subcommittee will commence on developing a contract with Daedalus Co.
5. Daedalus Co first order of business will be to develop a RFP for a Schematic Design architect.
6. There was a general discussion on fundraising.
7. A resume of the Building Committee members will be developed for the public.
8. The committee hopes to have the Daedalus OPM contract in place by June 1.
9. A RFP for a Schematic Design Architect will be developed and an architect/engineer team should be on board by Sept 1.
10. Schematic Design anticipated to commence in September.
11. The next committee meeting with Daedalus should occur in mid June.
12. An invoice for \$143.48 for posting in the Community Newspaper was approved
13. A discussion occurred on the meaning of "Private/Public Partnership".
14. The meeting was adjourned at 8:30 PM.

These meeting minutes were developed by Stephen J. Sala on Wednesday May 16 2018