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BELMONT LIBRARY BUILDING COMMITTEE

MEETING MINUTES

DATE: Wednesday February 21, 2018

ATTENDANCE: Jenny Fallon – Stephen Sala – Bob McLaughlin – Helie Tomford – Bob Schafer – Clair Colburn – Marcie Hirsch – Phyllis Marshall – Bart Nelson

LOCATION: The Gallery, 3rd floor of the Homer Building

TIME OF MEETING: 7 PM to 8:20 PM

1. OPM Request for Services: The development of the RFS is still in progress. It is being amended to include termination , demolition, relocation and additional legal clauses. A vote to approve the current document with proposed revisions was enacted. The revised RFS will be reviewed by the OPM sub-committee prior to publication. The publication date is projected to be March 7, 2018.
2. The meeting minutes of January 30, 2018 were approved.
3. Gifts to the Library: The committee will look into procedures for individuals to gift to the library.
4. The OPM fee is typically 4% of the construction cost of the project. At this time, the construction cost of the library in 2017 is projected to be \$16.0 million. The total time allocated to the project from design to construction completion is 29-38 months with no hiatus. It includes 3-4 months for Schematic Design, 3-4 months for Design Development, 5-6 months for Construction Documents and 18-24 months for Construction.
5. The meeting was adjourned at 8:20 PM. The next meeting will be scheduled once the OPM RFS is finalized.

THE END