# BELMONT MEMORIAL LIBRARY BELMONT, MASSACHUSETTS MEETING OF THE BOARD OF LIBRARY TRUSTEES March 25, 2014

Chair Matt Lowrie called the meeting to order at 7:35 p.m. in the Claflin Room of the Library. Present were Trustees Elaine Alligood, Mark Carthy, Mary Keenan, Sarah Philllips, and Director Maureen Conners. Trustee Matt Sullivan was absent.

The minutes of the meeting of February 27, 2014 were amended on a motion by Chair Lowrie, seconded by Trustee Carthy and voted unanimously. The minutes were then approved on a motion by Chair Lowrie, seconded by Trustee Carthy and voted unanimously.

### **Old Business**

Capital Budget – Director Conners reviewed the Capital Budget Committee meeting that she and Trustee Keenan attended. The Library's requests for elevator repair and automatic door openers were taken under consideration.

The trustees discussed the proposed Children's Room renovation. The total cost is half of the entire Capital Budget for this year. This renovation would not be part of a new renovation, but a temporary measure to gain more space. The issue of using state grant money for the Children's Room renovation was discussed. It was agreed that the suggested renovation is too costly.

*Position vacancies* – Director Conners explained the difficulties in filling the position of Technology Librarian, a critical one for the Library.

### **New Business**

*MLN upgrade to Sierra* – Director Conners explained the Minuteman Library Network upgrade to a new system, the Sierra library Services Platform. One aspect of this, Decision Center, will facilitate decisions about the Library collections.

Warrant Article discussion – The Library has been assigned the time slot of 10:15 a.m. on Friday March 28 to discuss the Warrant article. Chair Lowrie asked Director Conners to pursue re-scheduling this for April 7 at the Board of Selectmen's meeting. The question is does Town Meeting want to invest in the Library?

Article 18 as written by Chair Lowrie was then considered. Whereas #8 should be changed to 2017/2018 as indicated by the MBLC. The introductory paragraph will also be deleted.

Friends of the Library update Trustee Phillips announced that on May 17, Town Day, the Friends will have their usual booth promoting the Library. The Chenery Book Awards are moving forward for this year continuing a long tradition of honoring excellence and improvement in Language Arts for the teams in Grade 7 and 8.

#### DIRECTOR'S REPORT

March 25, 2014 Claflin Room 7:30 PM

### **Building and Grounds**

Stewart Roberts agreed to look over the old building plans and update the cost estimates. I need to be clear as to what we want him to review. Let's review at the meeting.

### Director's Report

Budget – The March 4th meeting with the Selectmen was fine. There was no discussion about the operational budget. They did ask about accomplishments and our supplemental requests.

Mary and I met with the Capital Budget Committee on Thursday, March 20. We amended the request for the elevator to reflect the upgrade for \$75,000 instead of \$250,000 for a new elevator. It was received positively. Gerry Boyle attended the meeting to speak to this amendment. When discussing the children's renovation I told the committee that the quote was a lot higher than we had anticipated. Pat Brusch said that this request was half of the Capital Budget. The request for the automatic door openers was also amended. I was speaking with Stew about the children's room renovation and mentioned the quote for the automatic door openers. The quote that we have is for 6 openers – we only need two. The request is now \$15,000. Mary and I will give a full report at the meeting.

Staff changes – We finished interviewing the candidates for the circulation position on Monday. The Technology Librarian position- we only received 15 applicants. We may have to re-advertise.

Town Meeting – The Warrant Article for Town meeting is in your packet. Please review. We need to decide if this is what we want to do for TM. There is a meeting on Friday, March 28, at 8 AM to review the warrant articles.

MLN upgrade – MLN is migrating our Millennium Integrated Library System (Innovative Interfaces), to the Sierra Library Services Platform also from Innovative Interfaces. The transition should be fairly simple. Sierra has all the existing functionality of Millennium. The change upgrade does not affect the public-just staff. Some of the great improvements are no more locked records, more report options, no more separate modules-all integrated and a new product to help with collection development-Decision Center. This product has tools that make recommendations for expansion, weeding, or item relocation to help balance collections. This can be done system-wide and by location. There are several configuration changes that have to be made to all the staff computers and printers before we go live on April 22.



## Maureen Conners <mconners@minlib.net>

# 8 AM on Friday, March 28, 2014 Workshop with Board of Selectmen - Annual Town Meeting Warrant Articles

1 message

Marshall, Phyllis <pmarshall@belmont-ma.gov> Wed, Mar 12, 2014 at 6:14 PM To: "Wheeler, Jeffrey" <jwheeler@belmont-ma.gov>, "Clancy, Glenn" <gclancy@belmont-ma.gov>, "Castanino, Peter" <pcastanino@belmont-ma.gov>, "Cushman, Ellen" <ecushman@belmont-ma.gov>, "Russakow, Stefan" <SRussakow@belmont-ma.gov>, "Conners, Maureen" <MConners@minlib.net>, "Kingston, Thomas" <tkingston@belmont.k12.ma.us> Cc: "Kale, David" <dkale@belmont-ma.gov>, George Hall <hall@andersonkreiger.com>, "Castro, Glen" <gcastro@belmont-ma.gov>, "D'Andrea, Adriana" <adandrea@belmont-ma.gov>, "Reardon, Jr., Robert" <rreardon@belmont-ma.gov>

Good evening, the Board of Selectmen have scheduled a working session to review proposed warrant articles for the 2014 Annual Town Meeting. Attached is a draft list of the Warrant Articles and you are invited to attend for a review of the proposed items in the following categories: Zoning Bylaws, Land and Buildings, Community Preservation Funds, General Bylaws, Non-binding Resolution, and Amendment of Minuteman Regional Agreement.

Please invite Board, Committee, or Commission chairs for the meeting as well. The meeting will be held in the Selectmen Meeting Room.

Beginning from 8AM to 8:45AM, the Zoning Bylaw articles will be reviewed, all others will follow. If you have questions, please let me or Glen Castro know.

Thank you for all your assistance and timeliness to facilitate assembly of the warrant articles. You made the process run more smoothly by your preparation.

Phyllis

Phyllis L. Marshall

### ARTICLE 18:

# NON-BINDING RESOLUTION - LIBRARY

To see if the Town will decide whether to devote significant effort to studying a renovation that qualifies for Commonwealth aid (i.e., a significant renovation) or rebuilding of the library, in conjunction with the next grant round from the State Library Board.

DRAFT VERSION

1:30PM

3/19/2014

To see if the Town will vote to adopt the following non-binding resolution, or take any action thereon:

WHEREAS, The Library Trustees have twice in the past studied the cost of a renovation that would qualify for Commonwealth aid against the cost of a new building with Commonwealth aid, and found that the cost of a new building was not significantly more;

WHEREAS, twice in the past, the Town has devoted significant efforts to applying for state aid to build a new library;

WHEREAS, Town Meeting has twice approved a grant application for building a new library for the Town of Belmont;

WHEREAS, in each instance, the Commonwealth has acknowledged the need for building of a new library in Belmont and awarded significant grant money for this purpose;

WHEREAS, private fund-raising has collected approximately \$1 million to be spent on the building of a new library;

WHEREAS, Town Meeting has not had an opportunity to vote on whether to build a new library using those Commonwealth funds along with private donations and a debt exclusion;

WHEREAS, the Library therefore had to return to the Commonwealth the money allocated under those grant applications;

WHEREAS, the Commonwealth has indicated that a new grant application round may begin in 2015 or 2016; and

WHEREAS, the Library Trustees would like to solicit the views of Town Meeting as to whether to devote significant effort to studying a renovation that qualifies for Commonwealth aid (i.e., a significant renovation) or rebuilding of the library, in conjunction with the next grant round.

Therefore, be it resolved that Town Meeting:

ACKNOWLEDGES, the significant value that the library adds to the Belmont community;

ACKNOWLEDGES, the need and desirability of providing better, up-to-date library facilities in Belmont;

And

ENDORSES, the study and development of a grant application for a significant renovation or rebuilding of the Belmont Public Library.

(Submitted by the Board of Library Trustees)

The Board of Library Trustees will report orally on this Article.

Majority vote required for passage.

Yes	No
163	140

# 2014 Annual Town Meeting **DRAFT LIST OF WARRANT ARTICLES**

Article#	Session	Title	Page
ARTICLE 1	Α	Reports	
ARTICLE 2	Α	Authorization to Represent Town's Legal Interests	
MINUTEMAN I		GREEMENT OF THE VOCATIONAL SCHOOL DISTRICT	
ARTICLE 3	Α	Amendment to Minuteman Regional Agreement	
AMEND GENE	RAL BYLAV	NS	301300
ARTICLE 4	Α	Citizen Petition To Delete General Bylaw § 60-800 I. "Residential Snow Removal"	
ARTICLE 5	Α	Citizen Petition for New General Bylaw § 60-900 Regarding Yard Sales	
ARTICLE 6	Α	Amend General Bylaw for "Criminal History Checks", § 60-905	
ARTICLE 7	Α	Amend General Bylaw for "Animals", § 60-200	
ARTICLE 8	Α	Lone Tree Hill, Belmont Conservation Land Management	
ZONING BYLA	WS		et .
ARTICLE 9	Α	Change Renewal Time for Home Occupations	1
ARTICLE 10	Α	Package to Address Citizen's Petition	
ARTICLE 11	A	Require 'As Built' Submission and Approval	-
ARTICLE 12	А	Allow Shared Driveways by Special Permit in Residential Districts	
ARTICLE 13	Α	Allow Kennels by Special Permit in Certain Commercial Districts	-
ARTICLE 14	A	Create a Medical Marijuana Overlay District	
COMMUNITY F	RESERVAT	TION FUNDS	
COMMUNITY F ARTICLE 15	PRESERVAT		
COMMUNITY F	PRESERVAT	FY15 Community Preservation Committee Budget & Projects  FY15 Community Preservation Committee Budget & Projects –	
COMMUNITY F ARTICLE 15 LAND AND BU	PRESERVAT A ILDINGS	FY15 Community Preservation Committee Budget & Projects  FY15 Community Preservation Committee Budget & Projects – Underwood Pool	
COMMUNITY F ARTICLE 15 LAND AND BU ARTICLE 16 ARTICLE 17	PRESERVAT A ILDINGS A A	FY15 Community Preservation Committee Budget & Projects  FY15 Community Preservation Committee Budget & Projects – Underwood Pool Underwood Pool Project Appropriation by Borrowing	
COMMUNITY F ARTICLE 15 LAND AND BU ARTICLE 16 ARTICLE 17	PRESERVAT A ILDINGS A A	FY15 Community Preservation Committee Budget & Projects  FY15 Community Preservation Committee Budget & Projects – Underwood Pool Underwood Pool Project Appropriation by Borrowing	
COMMUNITY F ARTICLE 15 LAND AND BU ARTICLE 16 ARTICLE 17 NON-BINDING ARTICLE 18	PRESERVAT A ILDINGS A A RESOLUTIO	FY15 Community Preservation Committee Budget & Projects  FY15 Community Preservation Committee Budget & Projects – Underwood Pool Underwood Pool Project Appropriation by Borrowing  ON Non-Binding Resolution Library	
COMMUNITY FARTICLE 15  LAND AND BU ARTICLE 16  ARTICLE 17  NON-BINDING ARTICLE 18  BUDGETARY 8	PRESERVAT A ILDINGS A A RESOLUTIO A FINANCIA	FY15 Community Preservation Committee Budget & Projects  FY15 Community Preservation Committee Budget & Projects – Underwood Pool Underwood Pool Project Appropriation by Borrowing  ON Non-Binding Resolution Library  L ARTICLES	
COMMUNITY F ARTICLE 15 LAND AND BU ARTICLE 16 ARTICLE 17 NON-BINDING ARTICLE 18 BUDGETARY 8 ARTICLE 19	PRESERVAT A ILDINGS A A RESOLUTIO	FY15 Community Preservation Committee Budget & Projects  FY15 Community Preservation Committee Budget & Projects – Underwood Pool Underwood Pool Project Appropriation by Borrowing  ON Non-Binding Resolution Library  L ARTICLES Salaries of Elected Officials	
COMMUNITY F ARTICLE 15 LAND AND BU ARTICLE 16 ARTICLE 17 NON-BINDING ARTICLE 18 BUDGETARY 8 ARTICLE 19 ARTICLE 20	PRESERVAT A ILDINGS A RESOLUTIO A FINANCIA B B B	FY15 Community Preservation Committee Budget & Projects  FY15 Community Preservation Committee Budget & Projects — Underwood Pool Underwood Pool Project Appropriation by Borrowing  ON Non-Binding Resolution Library  L ARTICLES Salaries of Elected Officials Appropriation for Insurance Proceeds	
COMMUNITY F ARTICLE 15  LAND AND BU ARTICLE 16  ARTICLE 17  NON-BINDING ARTICLE 18  BUDGETARY 8 ARTICLE 19 ARTICLE 20 ARTICLE 21	PRESERVAT A ILDINGS A RESOLUTIO A FINANCIA B B B B B	FY15 Community Preservation Committee Budget & Projects  FY15 Community Preservation Committee Budget & Projects – Underwood Pool Underwood Pool Project Appropriation by Borrowing  ON Non-Binding Resolution Library  L ARTICLES Salaries of Elected Officials Appropriation for Insurance Proceeds Authorization for Revolving Funds	
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COMMUNITY F ARTICLE 15  LAND AND BU ARTICLE 16  ARTICLE 17  NON-BINDING ARTICLE 18  BUDGETARY 8 ARTICLE 19 ARTICLE 20 ARTICLE 21 ARTICLE 21 ARTICLE 22 ARTICLE 23 ARTICLE 24 ARTICLE 24 ARTICLE 25	PRESERVAT A ILDINGS A A RESOLUTIO A FINANCIA B B B B B B B B B B	FY15 Community Preservation Committee Budget & Projects  FY15 Community Preservation Committee Budget & Projects – Underwood Pool Underwood Pool Project Appropriation by Borrowing  Non-Binding Resolution Library  L ARTICLES  Salaries of Elected Officials Appropriation for Insurance Proceeds Authorization for Revolving Funds Authorization for Up-Front Funds for Chapter 90 Highway Improvements Enterprise Funds for Water and Sewer and Stormwater Services Appropriation of Capital Expenditures Belmont High School HVAC Loan Order De-Authorization	
COMMUNITY F ARTICLE 15  LAND AND BU ARTICLE 16  ARTICLE 17  NON-BINDING ARTICLE 18  BUDGETARY 8 ARTICLE 19 ARTICLE 20 ARTICLE 21 ARTICLE 21 ARTICLE 22 ARTICLE 23 ARTICLE 24 ARTICLE 25 ARTICLE 26	PRESERVAT A ILDINGS A A RESOLUTIO A FINANCIA B B B B B B B B B B	FY15 Community Preservation Committee Budget & Projects  FY15 Community Preservation Committee Budget & Projects — Underwood Pool Underwood Pool Project Appropriation by Borrowing  Non-Binding Resolution Library  L ARTICLES  Salaries of Elected Officials Appropriation for Insurance Proceeds Authorization for Revolving Funds Authorization for Up-Front Funds for Chapter 90 Highway Improvements Enterprise Funds for Water and Sewer and Stormwater Services Appropriation of Capital Expenditures Belmont High School HVAC Loan Order De-Authorization Other Post-Employment Benefits (OPEB) Stabilization Fund	
COMMUNITY F ARTICLE 15  LAND AND BU ARTICLE 16  ARTICLE 17  NON-BINDING ARTICLE 18  BUDGETARY 8 ARTICLE 19 ARTICLE 20 ARTICLE 21 ARTICLE 21 ARTICLE 22 ARTICLE 23 ARTICLE 24 ARTICLE 24 ARTICLE 25	PRESERVAT A ILDINGS A A RESOLUTIO A B B B B B B B B B B B B B B B B B B	FY15 Community Preservation Committee Budget & Projects  FY15 Community Preservation Committee Budget & Projects – Underwood Pool Underwood Pool Project Appropriation by Borrowing  Non-Binding Resolution Library  L ARTICLES  Salaries of Elected Officials Appropriation for Insurance Proceeds Authorization for Revolving Funds Authorization for Up-Front Funds for Chapter 90 Highway Improvements Enterprise Funds for Water and Sewer and Stormwater Services Appropriation of Capital Expenditures Belmont High School HVAC Loan Order De-Authorization	

Session A:

Session B:

1st Session - Belmont High School 7pm 2nd Session - Chenery Middle School 7pm

BELMONT PUBLIC LIBRARY EXPENDITURES   14.4Mar.   14.4Mar.   2.249 PM   2.299 PM   2.29	60.9%	356,628.00	185,892.26	289,611.74	19,576.64	475,504.00	0.00	475,504.00	TOTAL LIBRARY ADMIN	
BELMONT PUBLIC LIBRARY EXPENDITURES   144Mar-14   2014	105.5%	412.50	(30.00)	580.00	0.00	550.00		550.00	DOES & MEMBERSHIT	373000
BELMONT PUBLIC LIBRARY EXPENDITURES   144.945.05   144.945.05   144.945.15   144.	124.7%	262.50	(86.42)	436.42	63.92	350.00		350.00	DIES & MEMBERSHIP	573000
BELMONT PUBLIC LIBRARY EXPENDITURES   144.Mar.14   2239 PM   144.Mar.14	109.3%	225.00	(27.88)	327.88	0.00	300.00		300.00	GASOLINE IN STATE TRAVEL	
BELMONT PUBLIC LIBRARY EXPENDITURES   144Mar-14   2:39 PM   MARCH   2014   2:39 PM	78.7%	7,987.50	2,272.19	8,377.81	0.00	10,650.00		10,650.00	COSTODIAL SUPPLIES	
BELMONT PUBLIC LIBRARY EXPENDITURES   144,946.05   144,	13.4%	675.00	779.36	120.64	0.00	900.00		900.00	CHETORIAL GUIDDI ITO	545100
BELMONT PUBLIC LIBRARY EXPENDITURES   14.Mar-14   2.39 PM   2.39	22.7%	985.50	1,015.71	298.29	0.00	1,314.00		1,314.00	TRIVING	542400
BELMONT PUBLIC LIBRARY EXPENDITURES   14.4.946.05   14.4.947.14   14.948.05   14.4.946.05   14.4.948.05   14.4.9	39.1%	2,625.00	2,131.81	1,368.19	0.00	3,500.00		3,500.00	PUSTAGE	534700
BELMONT PUBLIC LIBRARY EXPENDITURES	83.5%	187.50	41.20	208.80	0.00	250.00		250.00	ADVERTISING & PUBLIC RELA	531500
BELMONT PUBLIC LIBRARY EXPENDITURES   14.4Mar-14   2.239 PM	0.0%	236.25	315.00	0.00	0.00	315.00		315.00	EMITLOYEE RAINING	531700
APPROPRINS TRANSFER   BUDGET   MARCH	0.0%	224.25	299.00	0.00	0.00	299.00		299.00	MEDICAL REPORTS & BILLS	10000
BELMONT PUBLIC LIBRARY EXPENDITURES   14.4Mar-14   2.39 PM	#DIV/0!	0.00	0.00	0.00	0.00	0.00		0.00	MAIN I ENANCE LIBRARY EQUI	
BELMONT PUBLIC LIBRARY EXPENDITURES   14-Mar-14   2:39 PM   MARCH   2014   2:39 PM	56.9%	4,008.00	2,305.00	3,039.00	0.00	5,344.00		5,344.00	MAINTENANCE OFFICE EQUIP	524500
BELMONT PUBLIC LIBRARY EXPENDITURES    MARCH   2014   SPENT	#DIV/0!	0.00	0.00	0.00	0.00	0.00		0.00	KETAIKU & MAIN LENANCE	524400
BELMONT PUBLIC LIBRARY EXPENDITURES	#DIV/0!	0.00	0.00	0.00	0.00	0.00		0.00	MAIN I ENANCE GROUNDS	
BELMONT PUBLIC LIBRARY EXPENDITURES	64.3%	97,045.50	46,243.77	83,150.23	6,889.81	129,394.00		129,394.00	MAINTENANCE BUILDING	524300
BELMONT PUBLIC LIBRARY EXPENDITURES   114-Mar-14   2:39 PM   2:3	5.7%	3,750.00	4,712.84	287.16	0.00	5,000.00		5,000.00	WAIER	
BELMONT PUBLIC LIBRARY EXPENDITURES	46.8%	31,511.25	22,349.51	19,665.49	0.00	42,015.00		42,015.00	ELECTRICITY	
BELMONT PUBLIC LIBRARY EXPENDITURES	45.3%	12,375.00	9,022.61	7,477.39	0.00	16,500.00		16,500.00	GAS	
BELMONT PUBLIC LIBRARY EXPENDITURES    MARCH   2014   2014   2014   2019	50.0%	6,517.50	4,345.00	4,345.00	0.00	8,690.00		8,690.00	EBSCO	
BELMONT PUBLIC LIBRARY EXPENDITURES    MARCH   2014   2014   2014   2014   2019										16112
BELMONT PUBLIC LIBRARY EXPENDITURES    14-Mar-14   2014   2014   2:39 PM	100.0%	615.00	0.00	820.00	0.00	820.00		820.00	UNIFORM	519900
BELMONT PUBLIC LIBRARY EXPENDITURES    14-Mar-14   2014   2014   2019	0.0%	2,436.75	3,249.00	0.00	0.00	3,249.00		3,249.00	MEDICARE	51/800
BELMONT PUBLIC LIBRARY EXPENDITURES	0.0%	383.25	511.00	0.00	0.00	511.00		511.00	WORKER'S COMPENSATION	
BELMONT PUBLIC LIBRARY EXPENDITURES    14-Mar-14   2014   2014   2:39 PM   2	0.0%	16,721.25	22,295.00	0.00	0.00	22,295.00		22,295.00	HEALTH INSURANCE	
BELMONT PUBLIC LIBRARY EXPENDITURES       14-Mar-14         MARCH       2014       SPENT       SPENT       SPENT       PROJECTED         ORIG./ADJ.       ADJUSTED       SPENT       SPENT       PROJECTED         APPROPRTINS.       TRANSFER       BUDGET       MARCH       JULY - MAR       BALANCE       9 MONTHS         .TION       204,058.00       11,752.38       144,946.05       59,111.95       153,043.50         9,775.00       9,775.00       610.08       6,343.74       3,431.26       7,331.25         8,450.00       8,450.00       260.45       6,844.65       1,605.35       6,337.50	100.0%	731.25	0.00	975.00	0.00	975.00		975.00	LONGEVITY	514800
BELMONT PUBLIC LIBRARY EXPENDITURES         14-Mar-14           MARCH         2014         SPENT         SPENT         SPENT         PROJECTED           ORIG./ADJ.         ADJUSTED         SPENT         SPENT         PROJECTED           APPROPRTINS.         TRANSFER         BUDGET         MARCH         JULY - MAR         BALANCE         9 MONTHS           ATION         204,058.00         11,752.38         144,946.05         59,111.95         153,043.50           9,775.00         9,775.00         610.08         6,343.74         3,431.26         7,331.25	81.0%	6,337.50	1,605.35	6,844.65	260.45	8,450.00		8,450.00	CVERIME	513000
BELMONT PUBLIC LIBRARY EXPENDITURES         14-Mar-14           14-Mar-14         2:39 PM           2:39 PM         ADJUSTED         SPENT         SPENT         PROJECTED           APPROPRTINS. TRANSFER         BUDGET         MARCH         JULY-MAR         BALANCE         9 MONTHS           ATION         204,058.00         11,752.38         144,946.05         59,111.95         153,043.50	64.9%	7,331.25	3,431.26	6,343.74	610.08	9,775.00		9,775.00	SALARIES, PART TIME	
BELMONT PUBLIC LIBRARY EXPENDITURES  14-Mar-14 12:39 PM ORIG./ADJ. APPROPRTNS. TRANSFER BUDGET MARCH JULY - MAR BALANCE 9 MONTHS	71.0%	153.043.50	59,111.95	144,946.05	11,752.38	204,058.00		204,058.00	SALARIES, FULL TIME	
BELMONT PUBLIC LIBRARY EXPENDITURES  14-Mar-14 12:39 PM ORIG./ADJ. ADJUSTED SPENT SPENT PROJECTED APPROPRTNS. TRANSFER BUDGET MARCH JULY - MAR BALANCE 9 MONTHS							i			16111
14-Mar-14 2:39 PM T SPENT PROJECTED PROJECTED H JULY-MAR BALANCE 9 MONTHS									LIBRARY ADMINISTRATION	
14-Mar-14 2:39 PM PROJECTED	EXP	9 MONTHS	BALANCE	JULY - MAR	MARCH	BUDGET	TRANSFER			
	%	PROJECTED		SPENT	SPENT	ADJUSTED				
		2:39 PM				2014	MARCH			
BELMONT PUBLIC LIBRARY EXPENDITURES		14-Mar-14								
					TURES	RY EXPENDI	BLIC LIBRA	BELMONT PU		

61.38%	1,521,303.00 61.38%	783,409.38	1,244,994.62	88,627.70	2,028,404.00	0.00	2,028,404.00	TOTAL LIBRARY DEPARTMT	
65.07%	211,425.75	98,463.32	183,437.68	10,475.61	281,901.00	0.00	281,901.00	TOTAL LIBRARY TECH SERV	
#DIV/0!	0.00	0.00	0.00	0.00	0.00		0.00	DUES	5/3000
85.9%	8,662.50	1,631.69	9,918.31	461.70	11,550.00		11,550.00	TROCESSING SUPPLIES	542200
80.3%	55,476.75	14,549.33	59,419.67	877.50	73,969.00		73,969.00	COMPUTER SERVICE	530600
0.0%	1,750.50	2,334.00	0.00	0.00	2,334.00		2,334.00		16132
0.0%	374.25	499.00	0.00	0.00	499.00		2 224 00	MEDICARE COMPENSATION	517800
0.0%	24,449.25	32,599.00	0.00	0.00	32,599.00		32,599.00	MORKER'S COMBENSATION	517200
77.8%	1,481.25	437.50	1,537.50	0.00	1,975.00		1,975.00	LONGEVITY	517000
70.2%	9,025.50	3,591.71	8,442.29	694.26	12,034.00		12,034.00	SALARIES, PART TIME	511100
70.9%	110,205.75	42,821.09	104,119.91	8,442.15	146,941.00		146,941.00	SALARIES, FULL TIME	511000
									16131
								LIBRARY TECH SERVICE	
60.74%	953,249.25	499,053.80	771,945.20	58,575.45	1,270,999.00	0.00	1,270,999.00	TOTAL LIB PUBLIC SERVC	
#DIV/0!	0.00	0.00	0.00	0.00	0.00		0.00	DUES	5/3000
68.6%	209,478.75	87,823.65	191,481.35	12,559.90	279,305.00		279,305.00	BOOKS/PER/FILM/CD/REC	006799
37.4%	6,183.75	5,163.39	3,081.61	430.67	8,245.00		8,245.00	TELEPHONE	534100
88.1%	638.25	101.00	750.00	0.00	851.00		851.00	PROFESSIONAL SERVICES	530000
#01470	0.00	0.00	0.00	0.00	0.00				16122
#01//01		0.00	0.00	0.00	0.00		0.00	LIFE INSURANCE	517900
0.0%	0.383.05	12 511 00	0.00	0.00	12.511.00		12,511.00	MEDICARE	517800
0.0%	1 364 35	1 810 00	0.00	0.00	1 819 00		1.819.00	WORKER'S COMPENSATION	517200
0.0%	79 098 75	105 465 00	000 0	0.00	105,465.00		105,465.00	HEALTH INSURANCE	517000
#DIV/0:	F 604 00	2 800 57	4 871 43	0.00	7 472 00		7.472.00	LONGEVITY	514800
#010/01	0.00	0.00	0.00	0.00	0.00		0.00	OVERTIME	513000
65.7%	148 200 75	67.741.81	129,859,19	11225.50	197,601.00		197,601.00	WAGES, PART TIME	511100
67 2%	493 297 50	215.828.38	441.901.62	34359.38	657,730.00		657,730.00	WAGES, FULL TIME	<u>16121</u> 511000
								LIBRARY PUBLIC SERVICE	
EXP	9 MONTHS	BALANCE	JULY - MAR	MARCH	BUDGET	TRANSFER	S.		
%	PROJECTED		SPENT	SPENT	ADJUSTED		ORIG./ADJ.		

# Belmont Public Library Activity Report For The Month of February 2014

			of Fe	bruary 2014	
Days open Days open		25 26			
Agency	February 2014	a	Increase Over February 2013	Cumulated 2014	Cumulated Increase Over 2013
Adult Juvenile _ Total	22,218 20,824 43,042		(807) 102 (705)	46,424 43,057 89,481	(1,445) 1,427 (18)
Downloada Checkouts	tble Audiobo	ooks & eBo	oks (included in ab	ove figures) 2,476	
Average Da	aily Circulati	ion			
Adult Juvenile	2014 855 801	2013 921 829			
_Non-Book (	included in	above figur	res)		
Adult Juvenile_ Total	9,703 3,708 13,411		(526) (468) (994)	20,187 7,664 27,851	(729) (517) (1,246)
DVD Adult Juvenile Total	7,021 2,684 9,705		(533) (513) (1,046)	14,643 5,630 20,273	(428) (501) (929)
Internet Use	2,253			4,902	
Interlibrary L Borrowed Loaned Faxed	_oan: 15 20 -			39 38 -	

166

3,460

Young Adult Circulation 1,643

Deference	and	Information
Reference	and	mormation

	February	Increase Over	Cumulated	Cumulated Increase
	2014	February 2013	<u>2014</u>	Over 2013
Adult	3,042	(414)	6,870	(66)
Email	8	3	23	8
Total	3,050	(411)	6,893	(58)

# **Book Processing**

Added:

968

Withdrawn:

1,238

Repaired:

10

Meeting Room Use			Cumulated	Cumulated
Room	Times Used	<u>Attendance</u>	Times Used	<u>Attendance</u>
Assembly	22	809	40	1,485
Flett	25	545	335	1,361
Misc.	<u>13</u>	214	23	345
Total	60	1,568	398	3,191
Library Sponsored	Programs (included	in above figures)		
Adult	7	154	14	317
Juvenile	27	979	59	2,140
Young Adult	4	55	8	113
Total	38	1,188	81	2.570

Circulating Passes:			Pass Cumulated
Aquarium	36		75
Audubon	3		3
Boston By Foot	-	(Passes not available in Feb.)	-
Children's	15		30
DeCordova	5		12
Discovery	7		16
Essex/Peabody	12		28
Fine Arts	32		75
Fruitlands	-	(Passes not available in Feb.)	-
Gardner	11		20
Harvard Art	-7	(Closed until Fall of 2014)	
Harvard Natural History	9		16
Institute of Contemp. A	10		14
Kennedy Library	2		6
Mass Parks Pass	-		-
Orchard House	2		2
Plimoth Plantation	- "	(Passes not available in Feb.)	- ·
Science	29		61
Zoos	55		7_
Total	178		365