

Belmont Public Library
Belmont, Massachusetts

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July 27, 2016

Assembly Room: 7:00 PM

Minutes

Taken by: Kathy Keohane, Committee Secretary

7:05 PM: The Meeting was called to Order by Committee Co-Chair Elaine Alligood

In Attendance

- Elaine Alligood, Gerry Boyle, Pat Bruschi, Anne Paulsen, Kathy Keohane, Gail Mann, Joel Samuels, Peter Struzziero
- Stewart Roberts (joined mid way through meeting at the request of the committee)

Review of Minutes

- Minor corrections requested and meeting minutes approved with motion from Pat Bruschi, second by Kathy Keohane and approved by all

Review of Proposal

- Group wished to review the proposal to clarify a few of the terms
- Discussed and noted that the proposal did not specifically identify the number of meetings with key stakeholders nor did it expressly plan a public forum
- The committee felt that it was very important to have public forums to ensure that the needs of the community were solicited and feedback from the community on the plans adequately captured
- Group noted that they would like to amend the contract to outline the meetings and the public forums
- Agreed that it will be important to ensure that all ideas are considered but that as we move forward in the process that there is a determination of needs versus wants
- Noted that a member of the committee will attend each of the meetings with stakeholders
- Reviewed the list of stakeholder groups. Suggestions were made to add a few additional groups
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Introduction, Contract and Plan

- The committee then invited Stewart Roberts to join the meeting. He was introduced to the committee members
- Reviewed the stakeholder list
- Discussed the importance of public forums and that the committee would like them called out on the plan

- Mr. Roberts stated that he had planned for public forums and meetings with key stakeholders. He expressed the importance of meeting with key regulatory groups
- Committee expressed the desire to add a rider to the contract to outline the meetings and public forums
- Motion to approve the contract with clarifying rider made by Gerry Boyle, second by Pat Bruschi and approved by all

Timeline and Process Going Forward

- Committee members shared their ideas for a reimagined library space and spoke about the process and timeline moving forward
- Group discussed the need to plan for a building that would meet the needs of the community now and 20+ years from now
- Mr. Roberts then shared some of the considerations with the current building and with the site noting that it is a constricted site and building
- Group discussed and agreed to holding a public forum on September 14th. Noted the importance of publicizing the meeting date and time to allow folks to plan to attend

Motion to adjourn made by Gail Mann, second by Pat Bruschi and approved by all. The meeting adjourned at 8:45PM.

Submitted by:

Kathy Keohane
Secretary