

Chair Lowrie called the meeting to order at 7:35 p.m. in the Claflin Room of the Library. Also present were Trustees Elaine Allgood, Kathleen Keohane, Gail Mann, and Sarah Phillips, and Acting Director Emily Reardon. Trustee Mark Carthy was absent.

Old Business

Search Committee – Search Committee Chair Elaine Allgood reported that applications for the Library Director’s position are still arriving. The position is open until February 7th, after which the Committee will meet to review applications and select candidates to interview.

FY16 Operating Budget and Capital Budgets - Acting Director Reardon and Trustee Phillips briefed Trustees on the January 22nd meeting with Town Administrator David Kale and other officials. A draft of the FY16 operating budget was reviewed at that meeting, and breakdowns of specific line items given. Mr. Kale recommended increasing the amounts estimated for several items, to avoid exceeding amounts budgeted. Calculation of the MAR was discussed, and Acting Director Reardon will clarify this with MBLC before follow-up with Town officials.

The Trustees reviewed a draft of the Capital Budget Projection with particular attention to the timeline for capital improvements between FY16 and FY20. As always, this timeline is affected by the likelihood of major renovations or a new building in future. Chair Lowrie outlined the procedural steps necessary in moving such significant changes forward.

Consolidation – Trustees Keohane and Mann reported delivery of the letter they wrote to Town Administrator Kale regarding Library considerations to be addressed at consolidation of facilities management in Belmont. They agreed that in future some budget line items would be moved or changed to reflect items not covered by consolidation.

At the end of the meeting, Chair Lowrie announced to the Board that he would not be running for another term as Trustee, but will continue supporting the Library as a private citizen. The Board expressed their gratitude for his years of dedication.

Chair Lowrie moved to adjourn the meeting at 8:40 p.m., seconded by Trustee Mann, and voted unanimously.

Next meeting will be held on Thursday, February 19, at 7:30 p.m.

Respectfully submitted,
Sarah Phillips, Secretary

Exhibits:

Agenda January 29, 2015

FY16 Budget draft and FY16 – FY20 Capital Budget Projection draft

FY16 Building Repair and Maintenance Breakdown draft

Letter dated January 26, 2015, from Belmont Board of Selectmen regarding warrant deadline for 2015 Annual Town Meeting

Letter to Town Administrator & Assistant Town Administrator from Trustees Keohane and Mann regarding Consolidation