

BELMONT MEMORIAL LIBRARY
MEETING OF THE BOARD OF TRUSTEES

BELMONT, MASSACHUSETTS
December 17, 2012

Chair Matt Lowrie called the meeting to order at 7:38 p.m. Present were Trustees Mark Carthy, Mary Keenan, Sarah Phillips, Matt Sullivan and Director Maureen Connors. School Committee member Dan Scharfman attended the meeting. Trustee Elaine Alligood was absent.

After Chair Lowrie spoke of the news of the tragic death of Laurie Graham's husband, the trustees voted to send a contribution of \$100 to the Graham Family Benefit Fund. This motion, made by Trustee Carthy, seconded by Trustee Phillips, passed unanimously. Laurie's extensive support of the library and its programs was noted.

Minutes of the November 20th meeting were unanimously approved as amended on a motion by Chair Lowrie with a second by Trustee Carthy.

Old Business;

Belmont Library Foundation (BLF) update - Melissa Lynch was unable to attend this meeting due to the change in date. Work is continuing on naming opportunities and fund-raising opportunities. Chair Lowrie spoke of the opportunities of "crowd funding." Two of these are Kickstart and Indigogo. Trustee Phillips has been named an additional liaison to the BLF, joining Trustee Carthy.

New Business:

Budget for FY14 - Director Connors has spoken with the Chair of the Board of Selectmen, Mark Paolillo, who will attend the next trustee meeting on January 8th. Trustee Carthy raised the issue of repairs (especially the elevator and the boiler) needed if there is no new building; this must be communicated to Town Meeting members. This information will be included in the budget for FY14.

Director Connors met with Mr. Rathle who had questions about the method used to count visitors to the library. Also, there was a question from a Town Meeting member about the new library. Trustee Carthy emphasized the need for a Q&A on the library website.

Mr. Scharfman answered Chair Lowrie's question about the impact of the NEASC report on high school building plans. For the time being, Belmont High School is not in the queue for Massachusetts School Building funds. Mr. Scharfman also emphasized that the schools and the library support each other.

Director's Report

Friends of the Belmont Library - Trustee Phillips announced a gift from the Friends for Adobe software, Microsoft Office, and new laptop. Partners in Play is another parent group interested in supporting the library. As of the end of November, there

has been a 44% renewal rate in one month since Friends membership renewals have been sent.

Chair Lowrie called for an Executive Session with the reason to discuss legal matters; all subjects that will be discussed cannot be discussed outside of Executive Session. The regular meeting will not reconvene. The roll call vote to move into Executive Session is as follows: Carthy - aye; Keenan - aye; Sullivan - aye; Phillips - aye; Lowrie - aye.

The next meeting will be held on Tuesday, January 8, at 7:30 p.m. Selectman Mark Paolillo will attend.

Respectfully submitted,
Mary E. Keenan, recording secretary

Exhibits:

Agenda for meeting December 17, 2012

Minutes for meeting November 20, 2012

Director's Report

Copy of e-mail from Town Meeting member Alix van Geel with questions about the proposed library

Memorandum MBLC (Massachusetts Board of Library Commissioners) - receipt and approval of Action Plan for FY14

MBLC grant announcement of \$14,367.70

Belmont Public Library Expenditures December 2012

Belmont Public Library Activity Report November 2012