

The meeting was called to order at 7:40 by Chair Matt Lowrie. Present were Trustees Elaine Alligood, Mark Carthy, Mary Keenan, Sarah Phillips, Matt Sullivan and Director Maureen Connors.

The minutes for the meeting of March 29<sup>th</sup> were unanimously accepted on a motion by Trustee Phillips, seconded by Chair Lowrie.

***Old Business:***

**Budget:** Director Connors noted that the League of Women Voters meeting on budget items is scheduled for May 10 at 7 p m at the Beech Street Center. There are two warrant articles concerning the library with a correcting amendment to \$12K for lost books and \$22K copiers.

Trustee Carthy explained that there are companies that would maintain the copiers so the revolving fund would not be needed. Chair Lowrie questioned the inclusion of the Revolving Fund being reported as library income for the MAR.

*Action Item: Director Connors will clarify with the Massachusetts Board of Library Commissioners (MBLC) if the amount of money in the revolving fund should be part of the Municipal Appropriations Requirement (MAR).*

The trustees reviewed the document "Library – Draft" from the Warrant Committee. Three changes were made.

1. Under "Recap of Prior Year Recommendations," the trustees noted that "rationale custodial services" should read "Trustees are exploring consolidated maintenance program" instead of "Trustees voted to join. . ." as the questions sent by the trustees to the Consolidated Maintenance Committee (a dedicated custodian, provision for the 68 open hours, etc) have not been answered.

2. Under "Administrative/back office overhead" the 41% figure was removed. This covers many library services essential for patrons.

3. Under "Use of Part Time Employees" Chair Lowrie asked for policy level guidance from the Board of Selectmen. Should the library be Belmont's Walmart?

Trustee Carthy noted that the chart "Library Usage of % of Belmont Population" understates the use of the library. Trustee Carthy asked how the library can reach nonusers.

**Belmont Library Foundation (BLF)** Director Connors and Trustee Alligood reported on the meeting with another candidate for a fundraiser. Additional data will be requested. Chair Lowrie will suggest additional names for membership on the BLF Board to the BLF.

**Field update:** Chair Lowrie has asked Jim Davis for more information on field use. The girls' jv softball team uses Hittinger Field from March to June. Is three months use of a field by a jv team sufficient to derail a library site?

Chair Lowrie suggested that the Board of Library Trustees meet with the School Committee. There will be a meeting with Selectman Chair Paolillo prior to the School Committee meeting so the option presented to the School Committee will be the final option.

*Action item: Director Connors will ask the School Committee for a place on their agenda for May; Selectman Paolillo will be asked to attend.*

**New Business:** The revolving account matter was discussed under "Budget."

**Director's Report:** Appreciation was extended to the League of Women Voters for their \$200 donation for talking books.

Mary Trudeau of the Conservation Commission advised the library that an environmental protection order is needed for removal of the knotweed behind the library along the brook. With funds provided by the Friends of the Belmont Library, the landscaper hired will handle all needed aspects of this work.

**Next meeting: May 8<sup>th</sup> at 7:30 p.m.**

The meeting was adjourned at 8:55 p.m. on a motion by Trustee Sullivan, seconded by Chair Lowrie, and voted unanimously.

Respectfully submitted,  
Mary E. Keenan

List of exhibits:  
Agenda Annual Meeting April 19, 2012  
Agenda Monthly Meeting  
Minutes March 29, 2012  
Warrant Committee "Library Draft"  
Director's Report  
Activity Report March 2012  
Library Expenditures April 2012